

**Glen Ellyn District 41
Hadley Junior High School
Bus Route Exception Request Form**

Instructions

Submit completed form to the Principal and/or Designee at Hadley Junior High School
Denied Exception Requests can be appealed to the Assistant Superintendent For Finance and Operations
Approved Exception Requests are valid for the school year in which they are granted.

Date of Request: _____

Student Name: _____

Address: _____

Contact Phone Number: _____ Grade: _____

Parent making the request: _____

Route Currently Assigned to: _____

Route requesting to be changed to: _____

Please explain in detail the reason for this request:

Exceptions will only be granted if there is space available on the route you are requesting to be changed to. Exceptions should only be for situations that will be a daily event. Approved exceptions are valid only for the school year in which they are granted.

Parent Signature

Date

For Hadley Office Use Only:

Approved: _____

Date: _____

Denied: _____

Date: _____

Reason for Denial:

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12/1/2003