



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

MINUTES BOARD OF EDUCATION FINANCE AND FACILITIES COMMITTEE MEETING August 13, 2007 – 6:00 P.M. DISTRICT 41 ADMINISTRATION CENTER

Present: Kevin Cosgrove, Steve Vondrak, John Vivoda, Dr. Ann Riebock, Bob Ciserella, Phyllis Hanna, and Diane Rado

The meeting was called to order at 6:00 pm.

I. Approval of Minutes

Minutes from the June 11, 2007 meeting were approved by the committee.

II. Summer 2007 Capital Project Progress Report

Bob Ciserella reviewed the projects to date. Most projects are in the substantial completion phase. The District has encountered contractor issues on the projects at Lincoln, Hadley and Churchill. The administration and architects are meeting with the contractor to resolve the issues. The status of the projects to date will not delay the opening of schools as scheduled for August 22, 2007. The administration discussed the procedures that will be used to complete the projects after schools are opened. An attempt will be made to schedule all work for after hours and week-ends to avoid disruption to the school day for students.

III. Request for Proposal – Space Utilization Study

The committee reviewed the draft RFP and gave comments to the administration. This will be a study that will review our current space usage based on current program delivery. The results of this study can be used for future planning. The committee agreed it will be beneficial to continue discussing this at the Board Meeting later that evening.

IV. Request for Proposal – Building Security Audit

The committee reviewed the draft RFP and gave comments to the administration. The committee agreed it will be beneficial to continue discussing this at the Board Meeting later that evening. The committee questioned if there were grant funds available to support this type of project. Dr. Riebock indicated that once the study is completed there are possibly grant funds available to help fund implementation of the recommendations that may come from the study.

V. Hadley Junior High Program Evaluation Consultant

The committee reviewed this proposal. Dr. Riebock explained that this was an extension of a project that Mr. Williamson completed during the previous school year. This evaluation is meets the vision of the District as it looks to further refine programs delivered to the students. The committee agreed that it will be beneficial to continue discussing this topic at the Board Meeting later that evening.

VI. Future Meetings

The committee did not change the future meetings as scheduled through December 2007.

VII. Other Items

The committee discussed the next steps for continuing the review of Board Policy in particular the concept of fiscal philosophy and how it relates to a Fund Balance Policy. The administration will bring an update of the policy review process to the committee at a future meeting date.

VII. Adjourn

The meeting adjourned at 7:06 pm.

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