



Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

BOARD OF EDUCATION

SPECIAL MEETINGS

AUGUST 17-18, 2008

**DISTRICT 41 CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

SUNDAY, AUGUST 17, 2008

Call to Order

Board President Terra Howard called the Special Meeting of the Board of Education to order at 9:08 a.m.

Roll Call

Upon the roll being called, the following answered present: Kevin Cosgrove, Erica Nelson, John Kenwood, Steven Vondrak, Robert Solak and Terra Howard. John Vivoda was absent.

Public Participation

There were no members of the public present who wished to address the Board.

Discussion Items

- Curriculum: Board members discussed their interest in receiving regular updates or status reports on major initiatives in the District. These initiatives include but are not limited to Hadley New Horizons, The Report Card Committee, the budgeting process and timeline, the Glenbard Associate District work, and Program Evaluations that are underway. In addition, the Board will receive the agendas and minutes to the Continuous Improvement Team (CIT), Learning Leadership Team (LLT), and Professional Development Team (PDT) meetings and any current PDSA documents.

- Finance: Board members expressed their interest in having a better understanding of the large expenditure assumptions prior to the levy request that help administration prepare for the levy each year. Assumptions are broad-based, predictable expenditures. The administration will build this request into the levy preparation and conversations with the Board.
- Board Governance: The Board reviewed and offered minor edits to the Vision, Mission and Values statements which resulted from the data collected during the community visioning process. The Board will complete its review of the document and plans to take action on the updated Vision, Mission and Value statements at their September 15 Board of Education meeting.

Action Item

Employment Matters:

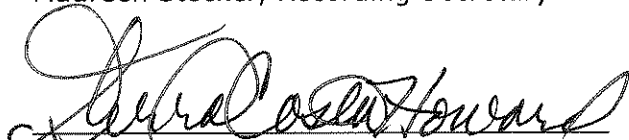
- August 17, 2008 Personnel Report: *Kevin Cosgrove moved and Erica Nelson seconded to approve the actions and recommendations as presented on the August 17, 2008 Personnel Report attached. On a roll call vote answering "Aye": Cosgrove, Kenwood, Nelson, Vondrak, Solak and Howard; answering "Nay": None. Motion carried.*

(Attachment)

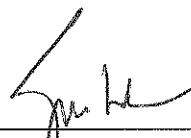
Adjourn

At 2:54 p.m. Mr. Solak moved and Vondrak seconded to adjourn the August 17 special meeting and reconvene the meeting to August 18, 2008, 5:00 p.m. at the Central Services Offices located at 793 North Main Street in Glen Ellyn. On a roll call vote answering "Aye" Solak, Kenwood, Nelson, Vondrak and Howard; answering "Nay": None. Motion carried.

Respectfully submitted,
Maureen Stecker, Recording Secretary



Terra Costa Howard,
President, Board of Education



Erica Nelson
Secretary, Board of Education

Minutes approved September 15, 2008

MINUTES
BOARD OF EDUCATION
SPECIAL MEETINGS (RECONVENED)
AUGUST 17-18, 2008
DISTRICT 41 ADMINISTRATION CENTER
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS

MONDAY, AUGUST 18, 2008

Call to Order

Board President Terra Howard called the Special Reconvened Meeting of the Board of Education to order at 5:30 p.m.

Roll Call

Upon the roll being called, the following answered present: Kevin Cosgrove, Erica Nelson, John Kenwood, Steven Vondrak, Robert Solak Terra Howard. John Vivoda arrived at 5:40 p.m.

Others Present: Ron Richardson, Augie Battaglia and Mike Eichorn, FGM Architects; Diane Rado, School Week; Assistant Superintendent for Finance, Facilities and Operations Bob Ciserella; Assistant Superintendent for Teaching, Learning and Accountability, Karen Carlson; Director of Communications, Julie Worthen; Director of Human Resources, Laurie Campbell; Director of Continuous Improvement Dinah Bryant; and Recording Secretary, Maureen Stecker.

Public Participation

There were no members of the public present who wished to address the Board.

Discussion Items

- Master Facilities Study: The Board is in the process of reviewing a contract with FGM Architects for conducting a Master Facilities Study for the District. The planning process will extend over a 10-month period and the goal is to create a long-range facilities plan that supports the District's educational vision. Ron Richardson, Augie Battaglia and Mike Eichorn of FGM Architects provided an overview of the structure and process including a review of the calendar of events and the models for the site committees, steering committee and community forums. Following the overview, the Board participated in a brainstorming session to identify program values and planning parameters for the process. The Board also engaged in an extensive discussion about its role on the Steering Committee. At the conclusion of the discussion, it was determined that the matter was unresolved and that the Board would continue its discussion at a later date.

Action Items

Employment Matters:

- **Confirm and ratify action to approve the August 17, 2008 Personnel Report:** *Cosgrove moved and Kenwood seconded to ratify and confirm its action to approve the August 17, 2008 Personnel Report as presented on the attached. On a roll call vote answering "Aye": Vondrak, Solak, Cosgrove, Kenwood, Vivoda, Nelson and Howard; answering "Nay": None. Motion carried.*

(Attachment)

- **Approval of August 18, 2008 Personnel Report:** *Cosgrove moved and Nelson seconded to approve the August 18, 2008 Personnel Report as presented. On a roll call vote answering "Aye": Cosgrove, Kenwood, Vivoda, Nelson, Vondrak, Solak and Howard; answering "Nay": None. Motion carried.*

(Attachment)

- **Second Reading and Adoption of Early Kindergarten Admissions Policy 7:50:** *Kenwood moved and Solak seconded to approve the second reading of Early Admissions Policy 7:50 and adopt it as presented on the attached.*

After a lengthy Board discussion on the matter, Board member Cosgrove asked Board president Howard to call the question and ask for a vote of the Board.

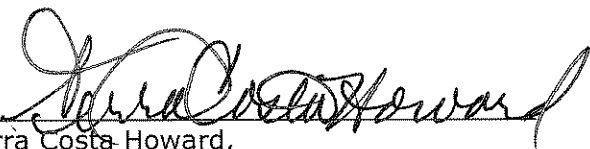
On a roll call vote answering "Aye": Nelson, Vondrak, Solak, Kenwood and Vivoda; answering "Nay": Cosgrove and Howard. Motion carried.

(Attachment)

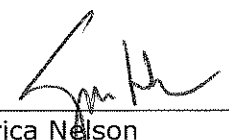
Adjourn

At 9:04 p.m. Mr. Vivoda moved and Cosgrove seconded to adjourn the August 18 special reconvened Meeting. On a roll call vote answering "Aye": Kenwood, Vivoda, Nelson, Vondrak, Solak, Cosgrove and Howard; answering "Nay": None. Motion carried.

Respectfully submitted,
Maureen Stecker, Recording Secretary



Terra Costa Howard,
President, Board of Education



Erica Nelson
Secretary, Board of Education

Minutes approved September 15, 2008

Glen Ellyn School District #41 Board Report

Date: August 17, 2008
Title: Personnel Report-Final
Contact: Laura Campbell, Director of Human Resources

Long-Range Plan Focus: The recommendations contained in this Personnel Report support Goal #1, Target 6 of the Superintendent's five and two year plans: We will recruit, hire, support and retain high quality staff.

Discussion: The District 41 Administrative Team has begun hiring for the 2008-09 school year. This personnel report contains recommendations for the 2008-2009 school year. Because we are still in the midst of negotiating with the Glen Ellyn Education Association, exact salary information is not available yet. We do know the lane and step placement for our new staff and this is included in the report.

Employment Recommendations

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Placement/Salary</u>	<u>Effective Date</u>
Matt Adelman	Hadley	7 th Grade Math Teacher	MA, step 9/TBD*	2008-09 school term
Caitlin Dolan	Churchill	Bilingual Aide – Spanish	\$10.32 per hour/\$14,164.20	2008-09 school term
Darlana Gomez	Churchill	Bilingual Aide – Spanish	\$10.32 per hour//\$14,164.20	2008-09 school term
Katie Luehrs	Hadley	8 th Grade Math Teacher	BA, step 1/TBD*	2008-09 school term
Christine Marcinkewicz	Hadley	Assistant Principal	\$80,000/year	August 18, 2008
Mark Memler	CSO	Technology Support	\$40,000/year (prorated to \$34,636.01)	August 19, 2008
Lindsay Szczupaj	Churchill	Reading Assistant	\$12.68 per hour/\$17,403.30	2008-09 school term
Maria Vichio	Hadley	Cheerleading Coach	Group II, step 1/TBD*	2008-09 school term
Vera Wellman	Churchill	PreK Bilingual Spanish Teacher	BA, step 1/TBD*	2008-09 school term
Janise Whitman	Forest Glen	Special Education Aide (recall-0.5)	\$10.52 per hour/\$7,219.35	2008-09 school term

**to be determined once 2008-09 teacher salary schedule has been negotiated.*

Resignations

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Effective Date</u>
Francine Kavourinos	Forest Glen	Special Education Aide	Immediately
Melissa Saltzberg	Churchill	Reading Assistant	Immediately
Kathy Witmus	Lincoln	Special Education Aide (0.5)	Immediately

Internal Transfers

<u>Name</u>	<u>School/Position</u>	<u>to</u>	<u>School/Position</u>	<u>Effective Date</u>
Laura Malay	Ben Franklin/Literacy Specialist		Ben Franklin/Second Grade Teacher	2008-09 school term
Nicole Marcheschi	Ben Franklin/Resource Inclusion Teacher (0.5)		Lincoln/Resource Inclusion Teacher (0.5)	2008-09 school term
Christina Mock	Lincoln/Special Education Aide		Lincoln/Reading Assistant	2008-09 school term
Deb Oberst	Ben Franklin/Reading Assistant (0.5)		Ben Franklin/Reading Assistant (1.0)	2008-09 school term
Tanya Pearce	Lincoln/Resource Inclusion Teacher (0.5)		Forest Glen/Resource Inclusion Teacher (0.5)	2008-09 school term

Recommendation:

It is recommended that the Board accept the actions included in this Personnel Report as presented.

Glen Ellyn School District #41 Board Report

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Employment Recommendations

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Placement/Salary</u>	<u>Effective Date</u>
Sarah Cote	Lincoln/Franklin	Reading Assistant (recall)	\$12.93 per hour/\$17,746.43	2008-09 school term
Sean Radak	Lincoln	FMLA Leave Substitute	Substitute Rate	8/25/08 – 11/14/08
Janise Whitman	Forest Glen	Special Education Aide (recall 0.5)	\$10.52 per hour/\$7219.35	2008-09 school term

**to be determined once 2008-09 teacher salary schedule has been negotiated.*

Resignations

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Effective Date</u>
Annie Skala	Forest Glen	Special Education Aide	Immediately
Nancy DeWitt	Hadley	ELL/Bilingual Aide (0.5)	Immediately

Recommendation:

It is recommended that the Board accept the actions included in this Personnel Report as presented.