



Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

BOARD OF EDUCATION SPECIAL MEETING

FINANCE COMMITTEE OF THE WHOLE MEETING

APRIL 6, 2009

CENTRAL SERVICES OFFICE
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS

Call to Order

Board president, Terra Howard, called the special meeting to order at 6:02 p.m.

Roll Call

Upon the roll being called, the following answered present: John Vivoda, Erica Nelson, John Kenwood, Steve Vondrak, Bob Solak and Terra Howard. Kevin Cosgrove was absent.

Others present: Superintendent Dr. Ann Riebock, Assistant Superintendent for Finance, Facilities and Operations Bob Ciserella, Assistant Superintendent for Teaching, Learning and Accountability Karen Carlson, Director of Human Resources Laurie Campbell, Director of Technology Mike Wood, Director of Finance and Operations Phyllis Hanna, Director of Communications Julie Worthen, Director of Special Education Jan Palmer, Recording Secretary Maureen Stecker

Public Participation

There were no members of the public present who wished to address the Board.

Discussion Items

The Board discussed the following topics:

- A. 2009-2010 Employee Insurance Plan Renewal: Dr. Riebock reported that the Administration is waiting for an additional piece of information in order to complete its analysis of the District's employee health insurance plan and recommendation for renewal to the Board of Education. Following a final review by the Insurance Review

Teams, the Administration anticipates that it will present its recommendation to the Board for discussion at the April 20, 2009 Regular Board meeting.

B. Review of Preliminary 2009-2010 Budget: Mr. Ciserella presented the Board with information on the 2009-2010 Preliminary Budget including the following:

- Budget Comparison Analysis Summary: A summary listing of items that demonstrate the changes in revenue and expenditures beginning with the 2008-2009 Adopted Budget through the 2009-2010 Preliminary Budget.

Discussion included clarification of the 2009-2010 projected revenues and the probability of the District actually receiving the dollars from the state; clarification of the revenue dollars from the December 2008 levy and the projected budget surplus of approximately \$916,376. Dr. Riebock noted that the District will closely examine the possible reallocation of budget items and use of the surplus dollars in order to prepare for the projected structural deficit in fiscal years 2009-2010 and 2010-2011. Dr. Riebock also reminded Board members that they are looking at preliminary working documents that were prepared for discussion purposes only and that the information should not be considered as final or distributed.

- 2009-2010 Preliminary Budget Summary: Projected summaries of cash transactions; a fund summary comparison of revenues and expenditures; estimated receipts/revenues; estimated disbursements/expenditures; and, a revenue/expenditures comparison by category.
- 2009-2010 Preliminary Staffing Summary: Full-time equivalent (FTE) staff positions by category/program.

Discussion included a suggestion by the Board to add a column illustrating 2008-09 actual staffing and a request for benchmarks relative to the teacher/pupil ratio. Dr. Riebock noted that while this information is available on the State's School Report Card site, specific benchmarks would require the District to perform an individual analysis of Districts that are staffed very similar to our targets.

- Specific Program/Function Summary Reports: Financial information regarding District programs, program costs and associated revenues. Dr. Riebock gave kudos to Phyllis Hanna for her efforts to create an additional tool for Board members to use in their analysis of the preliminary budget information.

The Board noted that this method of reporting is a valuable tool in analyzing the District's programs and/or functions and in providing the associated costs and revenues in a relevant format.

Board discussion focused on possible strategies to address the District's projected deficit for 2010-2011 including budget reductions and the use of its cash reserves.

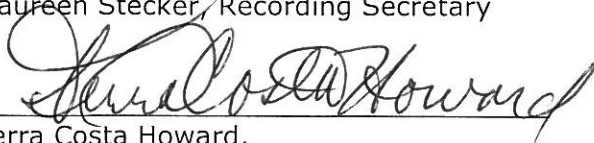
The Board asked that future reports include specific analysis information on costs that are related to regular, direct instruction for students K-5 and 6-8 and that columns are labeled for more clarity.

Next steps: Board will schedule a similar session in the near future to continue its preliminary budget discussions.

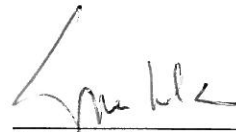
Adjourn Special Meeting

There being no further business, John Kenwood moved and Steve Vondrak seconded to adjourn the April 6, 2009 Special Meeting of the Board of Education at 7:27 p.m. On a roll call vote answering "Aye": Kenwood, Vivoda, Nelson, Vondrak, Solak and Howard; answering "Nay": None. Motion carried.

Respectfully submitted,
Maureen Stecker, Recording Secretary



Terra Costa Howard,
President, Board of Education



Erica Nelson
Secretary, Board of Education

Minutes approved: April 20, 2009