



08-19

**Glen Ellyn School District 41**

Dr. Ann K. Riebock, Superintendent

**MINUTES  
BOARD OF EDUCATION REGULAR MEETING  
MARCH 24, 2008  
7:00 P.M.  
CHURCHILL SCHOOL, 240 GENEVA ROAD, GLEN ELLYN**

**Call to Order**

Board President, Terra Costa Howard called the March 24, 2008 Regular Meeting of the Board of Education to order at 7:05 p.m.

**Pledge of Allegiance**

Board President Terra Howard led in the Pledge of Allegiance and welcomed meeting attendees.

**Roll Call**

Upon the roll being called, the following answered present: Kevin Cosgrove, John Vivoda, Erica Nelson, Steve Vondrak, Bob Solak and Terra Howard. Mr. Kenwood joined the meeting at approximately 7:30 p.m.

**Public Participation**

There were no members of the public present who wished to address the Board.

**Adjourn to Closed Session**

At 7:06 p.m. Vivoda moved and Nelson seconded to adjourn to Closed Session to discuss:

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*

*On a roll call vote answering "Aye": Cosgrove, Vivoda, Nelson, Vondrak, Solak and Howard; answering "Nay": None. Motion carried.*

### **Return to Open Session**

The Board returned to open session at 7:30 p.m.

### **Presentations and Reports**

Churchill School Presentation: The Board of Education meeting was hosted by Churchill School and was held in the Library Learning Center. Led by principal, Scott Klespitz and staff members, the Churchill presentation included student interpretations of the school's mission statement: "Love to Learn, Cherish the Journey and Embrace the World," reflections about the many author visits, a presentation about "A Chip of Churchill," the school newspaper, and a performance by Churchill's Student Leadership Team. Mr. Klespitz thanked the staff, students and parents of the Churchill community for their work and continued support of Churchill School. On behalf of the Board of Education and Administration, Board president, Terra Howard thanked principal Scott Klespitz and Churchill staff, students and parents for their presentation and noted their great display of culture and care for the Churchill community.

### **Public Participation**

There were no members of the public who wished to address the Board at this time.

### **Superintendent's Report**

Superintendent Ann Riebock updated the Board on the following topics:

- A. Community Conversation Update: Dr. Riebock reported on the planning process with leadership representatives from other governmental agencies regarding the "Community Conversation." The event was originally scheduled to take place this spring, but in a recent meeting participants agreed that more time was needed to visualize the outcome of an environmental scan and how the data would be used by all of the governmental entities. After much dialogue it was decided to place the project on hold for the time being, but continue to discuss the concept and plan for a later event when all partners have more time to focus on learning more about how community partners can work together.
- B. New Student Data System: District 41 is currently working to implement a new Student Data System that will be fully implemented in early April. Staff training is currently underway. Staff is excited about the use of the new software which will provide greater end-user opportunities relative to student scheduling, registration, and progress reporting.

### **Discussion Items**

Churchill Playground Equipment Bid Award

\$Attachment 13

This recommendation was presented to the Board for discussion and/or review. A formal recommendation for approval will be presented to the Board at its April 14<sup>th</sup> meeting. The Administration is recommending that the Board of Education accept a bid from Green-Up Landscape, Inc. to provide Churchill's new playground. Dr. Riebock explained that as has been done with the other elementary schools, the District rotates its financial support with the PTA costs associated with the replacement of aging playground equipment. The PTA has raised approximately \$15,000 toward the project and the District would like to provide the remaining \$46,420.

## **Board Reports**

- Erica Nelson attended PTA Executive Council on March 17. Highlights of the meeting discussion included: Nominating Committee activities, PTA School of Information on May 19, annual report preparation and deadlines, a report by Julie Worthen on her meeting with PTA presidents relative to the calendar compilation, SERC Committee activities and parent education
- John Kenwood and Erica Nelson reported on their work relative to the development of a process for the Board's visioning. Dinah Bryant was instrumental in organizing information for Mr. Kenwood and Mrs. Nelson that provided direction for their effort. John and Erica will be providing the Board of Education with a full report of their work in the near future.

## **Action Items**

- A. Consent Agenda: Board President Howard asked if there were any items that Board members wished to remove from the Consent Agenda. Hearing none,

*Vivoda moved and Solak seconded to approve the actions and recommendations in the Consent Agenda as described below. On a roll call vote answering "Aye": Solak, Cosgrove, Kenwood, Vivoda, Nelson, Vondrak and Howard; answering "Nay": None. Motion carried.*

1. Human Resources
  - (a) Personnel Report Attachment 1
    - Employment Recommendations
    - Resignations
    - Requests for Leave of Absence
  - (b) Re-employment or Dismissal of Non-Tenured Personnel Attachment 2
2. Finance, Facilities and Operations
  - (a) Treasurer's Report \$Attachment 1
  - (b) Cash Balances Report \$Attachment 2
  - (c) Investment Schedule \$Attachment 3
  - (d) Monthly Budget Report \$Attachment 4
  - (e) Accounts Payable and Payroll \$Attachment 5
  - (f) Vandalism/Damage Report \$Attachment 6
  - (g) 2007-2008 FOIA Report \$Attachment 7
  - (h) Disposal of Surplus Property \$Attachment 8
  - (i) Copier Paper Bid Award \$Attachment 9
  - (j) Extension Year Book Contract – Hadley Junior High School \$Attachment 10
  - (k) Transportation Contract Extension - First Student, Inc. \$Attachment 11
  - (l) Intergovernmental Cooperation with the College Of DuPage (COD) \$Attachment 12
3. Other Matters
  - (a) Board Regular & Special Meeting Minutes
    - Amended Minutes of February 11, 2008 Regular Meeting and Closed Session
    - March 10, 2008 Regular and Closed Minutes

B. Superintendent's Recommendations

1. Equipment Donation – Baldwin Acrosonic Piano \$Attachment 14

Dr. Riebock reported that a District 41 family is donating a very nice piano of a much different quality and durability than the District would typically purchase. The piano, valued at \$5,000, will be housed in Hadley's orchestra room and will have an engraved plaque acknowledging the donation by the Crawford family. The Administration recommended that the Board of Education approve this donation as presented.

*Vondrak moved and Nelson seconded. On a roll call vote answering "Aye": Vondrak, Solak, Cosgrove, Kenwood, Vivoda, Nelson and Howard; answering "Nay": None. Motion carried*

2. Literacy Curriculum Materials Adoption

A recommendation for the following literacy curriculum materials adoption in the amount of \$188,461.00 was presented the Board of Education for its review and/or discussion on March 10, 2008 along with a request to place the curriculum materials on display. The following materials have been on display at the District's Central Services Office from March 10, 2008 through March 24, 2008.

Hadley:

- Write Source – one teachers resource pack per grade level team, a teacher's manual per teacher, 10 student books per teacher
- Comprehension Toolkit Bundles, one per teacher including ENL and special education as appropriate. Includes accompanying toolkit texts for grades 6 and 7.
- Comprehension Assessment Tool for all teachers in grades 6-8, ENL, special education teachers as appropriate.
- Making meaning with Individualized Daily Reading (IDR – 240 Titles). These materials will also be aligned to the Illinois Social Emotional Learning Standards.

Elementary:

- Making meaning with Individualized Daily Reading (IDR – 240 titles). These materials will also be aligned to the Illinois Social Emotional Learning Standards.
- Interactive Read Aloud with crates containing identified picture books by grade level
- Comprehension Toolkit Bundles, grades 3-5, one kit per grade level with the option of each teacher to have his/her own kit. Include accompanying toolkit texts.
- Primary Comprehension Toolkit Bundles, grade K-2, one kit per grade level with the option of each teacher to have his/her own kit. Include accompanying toolkit texts.
- Comprehension assessment Tool, one per grade level per building.

The following costs represent the overall cost of the program, including the contribution from the State Textbook Loan program. Additional Comprehensive Toolkit Bundles will be purchased as they are needed.

## Hadley/grades 6-8:

Materials	Funds needed
Write Source	\$5,391.00
Comprehension Toolkit Bundles	\$4,356.00
Comprehension Assessment Tool	\$578.00
Making Meaning with IDR	\$41,150.00
Total	\$51,475.00

## Elementary/K-5

Making Meaning with IDR	\$123,130.00
Total \$233,950.68 - \$96,864.68 (state textbook loan monies)	
Interactive Think Aloud	\$7,260.00
Comprehension Toolkit Bundles + Toolkit Texts (Primary/K-2 and grades 3-5)	\$5,826.00
Comprehension Assessment Tool	\$770.00
Total	\$136,986.00

Total K-8 = \$188,461.00
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*Vivoda moved and Kenwood seconded to approve the Literacy Curriculum material adoption as presented above. On a roll call vote answering "Aye": Nelson, Vondrak, Solak, Cosgrove, Kenwood, Vivoda and Howard; answering "Nay": None. Motion carried.*

### **Upcoming Meetings**

April 14, 2008 Board of Education Regular Meeting, 7:30 p.m. Central Services Offices 793 North Main Street, Glen Ellyn, Illinois

### **Public Participation**

- Michele Piver expressed concern about the safety of several side streets feeding into Kenilworth (and Anthony) that do not have stop signs and asked that the Board and Administration look into the matter.
- Julie Corrigan inquired about the District's plan to announce the appointment of the replacement for Churchill's retiring Assistant Principal, Bobbie Kane. Dr. Riebock said that the Administration will make the announcement first to District staff and then to the parents and community.

### **Adjourn to Closed Session**

*At 8:20 p.m., Cosgrove moved and Vivoda seconded to adjourn to Closed Session to discuss:*

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.*
- *Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).*
- *Student disciplinary cases. 5 ILCS 120/2(c)(9).*

*On a roll call vote answering "Aye": Kenwood, Vivoda, Nelson, Vondrak, Solak, Cosgrove and Howard; answering "Nay": None. Motion carried.*

**Return to Open Session**

The Board returned from open session at 10:10 p.m.

**Action Item**

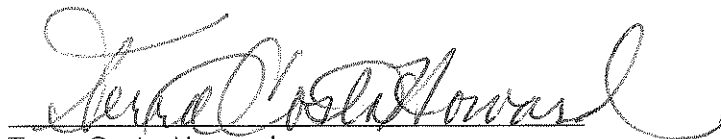
A. Student Discipline Matter

*Kenwood moved and Cosgrove seconded to accept the Administration's recommendations contained in the March 24, 2008 Expulsion Hearing Report related to a student discipline matter that were discussed by the Board in the immediately preceding closed session. On a roll call vote answering 'Aye": Kenwood, Vivoda, Nelson, Vondrak, Solak, Cosgrove and Howard; answering "Nay": None. Motion carried.*

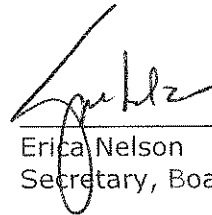
**Adjournment**

*There being no further business Vivoda moved and Kenwood seconded to adjourn the regular meeting at 10:11 p.m. On a roll call vote answering "Aye": Kenwood, Vivoda, Nelson, Vondrak, Solak, Cosgrove and Howard; answering "Nay": none. Motion carried.*

Respectfully submitted,  
Maureen Stecker, Recording Secretary



Terra Costa Howard,  
President, Board of Education



Erica Nelson  
Secretary, Board of Education

Minutes approved March 24, 2008

## Glen Ellyn School District #41 Board Report

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**Date:** March 24, 2008  
**Title:** Personnel Report-Final  
**Contact:** Laura Campbell, Director of Human Resources

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**Long-Range Plan Focus:** The recommendations contained in this Personnel Report support Goal #1, Target 6 of the Superintendent's five and two year plans: We will recruit, hire, support and retain high quality staff.

**Discussion:** According to section 8.7 of the collective bargaining agreement with the teachers' association (GEEA), the Board has three options when granting a leave of absence. The leave can be granted with a) a guarantee of re-employment; or b) re-employment may be contingent upon the availability of vacant positions; or c) the employee, at his/her request, will be considered for placement in any vacant position for which he/she qualifies to the district's satisfaction.

### **Employment Recommendations**

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Placement/Salary</u>	<u>Effective Date</u>
Stacy Onak	Churchill	Assistant Principal	\$85,000	July 1, 2008
Michael Wood	Central Services Office	Director of Technology	\$85,000	July 1, 2008

### **Leaves of Absence**

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Duration of Leave</u>
Toni Birdsell	Franklin	3 <sup>rd</sup> Grade Teacher	Leave of Absence – re-employment contingent upon available position	2008-09 school year

### **Resignations**

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Effective Date</u>
Kristin O'Connor	Lincoln	ENL	End of 2007-08 school year
Courtney Scukanec	Hadley	Language Arts	End of 2007-08 school year
Hannah Wagle	Hadley	Language Arts	End of 2007-08 school year

### **Recommendation:**

It is recommended that the Board accept the actions included in this Personnel Report as presented.

**GLEN ELLYN SCHOOL DISTRICT 41**  
**CONFIDENTIAL**

**TO: Members of the Board of Education**

**FROM: Ann K. Riebock**

**DATE: March 24, 2008**

**RE: Re-Employment or Release of Non-Tenured Personnel-Final**

1. **First Year Full-time Probationary Teachers:** It is recommended that the following full-time teachers be **re-employed** for **2008-2009**.

<b>Name</b>	<b>School/Grade/Subject</b>	<b>Name</b>	<b>School/Grade/Subject</b>
Annissa Aguilar	Hadley/Language Arts	Kelly Lewis	Hadley/Applied Technology
Jill Amrhein	Hadley/Math	Vanessa Mahoney	Hadley/Math
Brianne Benages	Franklin/Music	Laura Malay	Franklin/Literacy Specialist
Michele Couzens	Churchill/Music	Deanna Morello	Forest Glen/Early Childhood Special Education
Bridget D'Alessandro	Hadley/Math	Patience Odame	Franklin/Social Worker
Susan Dunn	Hadley/Math	Jennifer Power	Hadley/Language Arts
Tracy Guerrieri	Hadley/Science	Michelle Quenneville	Franklin/PreK Teacher
Teresa Jotautas	Churchill/Bilingual Vietnamese	Stacy Shoppell	Hadley/Language Arts
Christina Kellam	CSO/Instructional Technology	Saba Siddiqui	Churchill/Bilingual Urdu
Jennifer Kinley	Hadley/Science	Alexandria Tannenbaum	Hadley/Language Arts

2. **First Year Full-time Probationary Teachers:** It is recommended that the following full time teachers be **released** at the end of the **2007-2008** school year in accordance with the Resolution Authorizing Notice of Non-Renewal of Probationary Teachers.

<b>Name</b>	<b>School/Grade or Subject</b>	<b>Name</b>	<b>School/Grade or Subject</b>
Nikole Bauman	Lincoln/5 <sup>th</sup> Grade	Shannon Gallagher	Churchill/2 <sup>nd</sup> Grade
Teresa Berg	Forest Glen/1 <sup>st</sup> Grade	Kristine Hess	Churchill/4 <sup>th</sup> Grade
Heather Buccola	Lincoln/2 <sup>nd</sup> Grade	Kelly King	Churchill/3 <sup>rd</sup> Grade
Jodi Conrad	Lincoln/2 <sup>nd</sup> Grade	Lisa Moon	Franklin/1 <sup>st</sup> Grade
Nicholas Crifase	Churchill/4 <sup>th</sup> Grade	Kathaleen O'Brien	Hadley/Exploratory teacher

Jane Filmer	Franklin/1 <sup>st</sup> Grade	Emily Piszczor	Forest Glen/Kindergarten
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3. **Second Year Full-time Probationary Teachers:** It is recommended that the following full-time teachers be **re-employed** for **2008-2009**.

Name	School/Grade or Subject	Name	School/Grade or Subject
Tami Allen	Churchill/5 <sup>th</sup> Grade	Michelle Kasper	Hadley/Health
John Bower	Lincoln/2 <sup>nd</sup> Grade	Mayra Kulik	Hadley/ELL
Jeff Burke	Lincoln/4 <sup>th</sup> Grade	Linda Mijal	Hadley/SSC
Jennifer Chavez	Churchill/Bilingual Spanish	Margaret Peter	Lincoln/Literacy Specialist
Eloise Clegg	Churchill/Library Media Specialist	Karen Pfaff	Franklin & Lincoln/Nurse
Jennifer Geighes	Forest Glen/Social Worker	Karla Montes De Oca	Hadley/Spanish
Karen Greiger	Hadley/Social Worker	Jennifer Shepherd	Lincoln/1 <sup>st</sup> Grade
Carter Griffin	Lincoln/2 <sup>nd</sup> Grade	Melanie Thayer	Franklin & Lincoln/Resource Inclusion Teacher
Courtney Henderson	Franklin/3 <sup>rd</sup> Grade	Kathy Toulouse	Lincoln/4 <sup>th</sup> Grade

4. **Third Year Full-time Probationary Teachers:** It is recommended that the following full-time probationary teachers be **re-employed** for the **2008-2009** school year.

Name	School/Grade or Subject	Name	School/Grade or Subject
Alex Angio	Hadley/Spanish	Sarah Maher	Hadley/PE
Hannah Barnard	Franklin/PreK	Elizabeth (Lisa) Marquez	Churchill/Spanish Bilingual
Marcie Calliccoat	Forest Glen/4 <sup>th</sup> Grade	Jacki Marcus	Franklin & Lincoln/Psychologist
Jeanne Chmelik	Lincoln/Math Specialist	Charles McCluskey	Hadley/Social Studies
Kelly Coleman	Hadley/Language Arts	Dana Menendez	Lincoln/Physical Education
Whitney Crouch	Churchill/1 <sup>st</sup> Grade	Barbara Montgomery	Forest Glen/5 <sup>th</sup> Grade
Donna Dorilio	Hadley/Language Arts	Julie Odom	Hadley/PE
Marilyn Ellis	Churchill/3 <sup>rd</sup> Grade	Christine Siwicki	Churchill/Art
Erin Fiene	Lincoln/1 <sup>st</sup> Grade	Stacy Slater	Hadley/Literacy Specialist
Alison Girling	Churchill/4 <sup>th</sup> Grade	Suzanna Smith	Franklin/4 <sup>th</sup> Grade
Autumn Hall	Lincoln/4 <sup>th</sup> Grade	Steven Wiemeler	Hadley/Science
Heidi Hann	Hadley/Gifted Specialist	Angela Wilkovich	Forest Glen/2 <sup>nd</sup> Grade

5. **Fourth Year Full-time Probationary Teachers:** It is recommended that the following full-time teachers be **re-employed** for the **2008-2009** school year.

Name	School/Grade or Subject	Name	School/Grade or Subject
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Georgiann Foley	Hadley/Language Arts	Laura Nakashima	Forest Glen/Art
Kristen Garcia	Hadley/Guided Instructional Program	Holly Olsen	Churchill/3 <sup>rd</sup> Grade
Lynna Hildner	Lincoln/3 <sup>rd</sup> Grade	Peggy Proud Edwards	Forest Glen/Guided Instructional Program
Stephanie Julison	Hadley/Science	Julie Schmutz	Forest Glen/1 <sup>st</sup> Grade
Kristen Klingberg	Hadley/Language Arts	Susan Selzer	Churchill/3 <sup>rd</sup> Grade
Gia Kunkel	Hadley/Social Studies	Joy Timperley	Hadley/Language Arts
Paul Luczak	Hadley/Math	Grace VanMaanen	Churchill/ENL
Deb Lunsford	Hadley/Math	Adrienne Wodka	Churchill/5 <sup>th</sup> Grade

6. **Part-time Non-Tenured Teachers:** It is recommended that the following part-time, non-tenured teachers be **re-employed for 2008-2009** school year:

Name	School/Grade or Subject	Name	School/Grade or Subject
Phyllis Bentley (0.5)	Hadley/Modified Instructional Program	Lisa Koehler (.5)	Lincoln/Social Worker
Colleen Campbell (0.5)	Hadley/Inclusion Facilitator	Linda Puetz (0.5)	Forest Glen/Psychologist
John Fitchuk (0.5)	Elementary Schools/Instrumental Music-Orchestra	Kelley Vail (0.5) Job Share	Lincoln/3 <sup>rd</sup> Grade
Michelle Katz (0.5)	Elementary Schools/Instrumental Music-Orchestra	Janet Weiland (0.7)	Elementary Schools/Instrumental Music - Band
Lisa Kendra (0.5)	Lincoln/Kindergarten		

7. **Part-time Non-Tenured Teachers:** It is recommended that the following part-time teachers be **released** at the end of the **2007-2008** school year in accordance with the Resolution Authorizing Notice of Non-Renewal of Probationary Teachers.

Name	School/Grade or Subject	Name	School/Grade or Subject
Ann Arduino (0.2)	Lincoln/PE	Ellen Weissbrodt (0.8)	Franklin/PreK Parent Coordinator
Francine Kavourinos (0.5)	Forest Glen/ENL	Jeanine Woltman (0.1)	Franklin/Parent Coordinator
Carol Montgomery-Fate (0.4)	Franklin/Parent Coordinator	Amy Wagner (0.2) While Amy is a tenured teacher, this additional 0.2 assignment was for the 2007-08 school year and is being reduced.	Hadley/Counselor
Mary Streckert (0.3)	Franklin/PreK Parent Coordinator		

**RESOLUTION AUTHORIZING NOTICE OF DISMISSAL TO NON-TENURED TEACHERS  
OTHER THAN FINAL-YEAR PROBATIONARY TEACHERS**

**BE IT RESOLVED** by the Board of Education of Glen Ellyn School District No. 41, DuPage County, Illinois, as follows:

SECTION 1: That this Board of Education hereby determines that those teachers listed on **EXHIBIT 1**, attached hereto and made a part hereof, are hereby dismissed as teachers in this School District effective at the end of the present school term.

SECTION 2: That the President and Secretary of this Board of Education are hereby authorized and directed to give to the persons listed on **EXHIBIT 1**, by certified mail, return receipt requested, a written notice of this Board's decision to dismiss them at the end of the present school term, which notice shall be substantially in the form of **EXHIBIT 2**, attached hereto and made a part hereof.

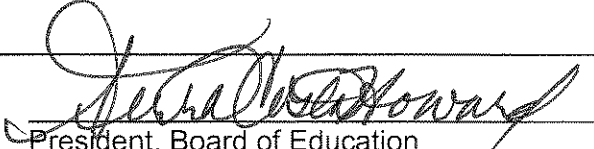
SECTION 3: This Resolution shall be in full force and effect from and after its adoption.

ADOPTED this 24th day of March 2008, by the following roll call vote:

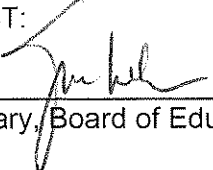
AYES: SOLAK, COSGROVE, KENWOOD, VINDAA, NELSON, VONDRAK, HOWARD

NAYS: NONE

ABSENT: NONE

  
\_\_\_\_\_  
President, Board of Education

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Education

**EXHIBIT 1**

**TO AUTHORIZE NOTICE OF DISMISSAL TO NON-TENURED TEACHRS  
OTHER THAN FINAL YEAR PROBATIONARY TEACHERS  
EFFECTIVE AT THE CLOSE OF THE 2007-2008 SCHOOL TERM**

Nikole Bauman  
Teresa Berg  
Heather Buccola  
Jodi Conrad  
Nicholas Crifase  
Jane Filmer  
Shannon Gallagher  
Kristine Hess  
Kelly King  
Lisa Moon  
Kathaleen O'Brien  
Emily Piszczor  
Ann Arduino  
Francine Kavourinos  
Carol Montgomery-Fate  
Mary Streckert  
Ellen Weissbrodt  
Jeanine Woltman

EXHIBIT 2

[DISTRICT LETTERHEAD]

BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED

DATE:

Name


Dear:

You are hereby notified that pursuant to Section 24-11 of the Illinois School Code, you are being released effective at the end of the present 2007-2008 school term and, therefore, you will not be re-employed for the 2008-2009 school term. We wish you well in future endeavors.

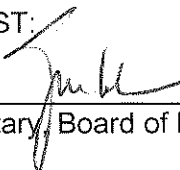
Very truly yours,

Glen Ellyn School District No. 41,  
DuPage County, Illinois

By:

  
\_\_\_\_\_  
President, Board of Education

ATTEST:

  
\_\_\_\_\_  
Secretary Board of Education

# **Finance, Facilities and Operations**

## **Financial Attachments**

**Board Meeting  
March 24, 2008**

**Period Ending: February 29, 2008**

***Draft Until Approved***

# Finance Facilities, and Operations Financial Attachments

March 24, 2008

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Glen Ellyn School District 41

Treasurer's Report for the Month of February, 2008

FUND	FUND BALANCE 1/31/2008	CASH BAL. 1/31/2008	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES Increase (Decrease)	CASH BAL. 2/29/2008	INVESTMENTS AT COST 2/29/2008	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 2/29/2008
General Fund	\$ 21,430,730.15	\$ 6,339,650.55	\$ 468,225.61	\$ 3,167,267.87	\$ 2,443,831.50	\$ 12,996.86	\$ 6,097,436.65	\$12,647,000.00	\$ 18,744,436.65	\$ 12,748.76	\$18,731,687.89
Self-Insurance	91,092.18	91,092.18	19,992.00	17,451.75	-	-	93,632.43	-	93,632.43	-	93,632.43
Insurance	404,314.49	404,314.49	330,119.32	288,071.56	-	-	446,362.25	-	446,362.25	-	446,362.25
Bond & Interest	579,332.36	184,332.36	436.23	-	-	-	184,768.59	395,000.00	579,768.59	-	579,768.59
IMRF	579,539.37	29,539.37	7,704.93	82,012.84	100,000.00	-	55,231.46	450,000.00	505,231.46	-	505,231.46
S&C Life Safety	-	-	-	-	-	-	-	-	-	-	-
S&C Capital Improv	405,165.49	5,165.49	845.65	-	50,000.00	-	56,011.14	350,000.00	406,011.14	-	406,011.14
Working Cash	2,993,030.51	43,030.51	(6,809.63)	-	400,000.00	-	436,220.88	2,550,000.00	2,986,220.88	-	2,986,220.88
<b>Totals</b>	<b>\$ 26,483,204.55</b>	<b>\$ 7,097,124.95</b>	<b>\$ 820,514.11</b>	<b>\$ 3,554,804.02</b>	<b>\$ 2,993,831.50</b>	<b>\$ 12,996.86</b>	<b>\$ 7,369,663.40</b>	<b>\$16,392,000.00</b>	<b>\$23,761,663.40</b>	<b>\$ 12,748.76</b>	<b>\$23,748,914.64</b>

Glen Ellyn School District 41  
Cash Balances  
February 29, 2008

\$ Attachment 2

Fund	Total Liquid Funds 1/31/08	Ill Public Treas Investmt Pool	ISDLAF Liquid Fund Deposits	Cash Deposits	Total Liquid Funds 02/29/08
<b>General Fund</b>	\$ 6,339,650.55	\$ 4,561,548.59	\$ 1,086.39	\$ 1,534,801.67	\$ 6,097,436.65
<b>Self-Insurance</b>	91,092.18	93,632.43	-	-	93,632.43
<b>Insurance</b>	404,314.49	446,362.25	-	-	446,362.25
<b>Bond &amp; Interest</b>	184,332.36	179,303.03	-	5,465.56	184,768.59
<b>IMRF</b>	29,539.37	25,400.03	-	29,831.43	55,231.46
<b>S&amp;C Life Safety</b>	-	-	-	-	-
<b>S&amp;C Capital Improv</b>	5,165.49	1,244.38	-	54,766.76	56,011.14
<b>Working Cash</b>	43,030.51	428,795.37	-	7,425.51	436,220.88
<b>Totals</b>	<b>\$ 7,097,124.95</b>	<b>\$ 5,736,286.08</b>	<b>\$ 1,086.39</b>	<b>\$ 1,632,290.93</b>	<b>\$ 7,369,663.40</b>

Monthly Yield Averages

IPTIP	February 2008	Money Market Prime Fund	2.593% 3.324%
ISDLAF	February 2008	Liquid Fund	3.450%

Glen Ellyn School District 41  
Investment Schedule  
February 29, 2008

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
<b>General Fund</b>								
P338	87343	06/21/07	03/14/08	267	950,000.00	5.220%	36,275.42	CD
G333	50016574	03/20/07	03/20/08	366	250,000.00	4.850%	12,158.22	CD
P349	92758	10/01/07	03/25/08	176	1,950,000.00	4.526%	42,556.80	CD
P339	87342	06/21/07	04/14/08	298	1,150,000.00	5.110%	47,978.00	CD
P350	92757	10/01/07	04/23/08	205	1,450,000.00	4.516%	36,777.56	CD
P340	87341	06/21/07	05/14/08	328	1,450,000.00	5.260%	68,538.52	CD
P334	86011-19	05/23/07	05/22/08	365	348,000.00	5.145%	17,905.99	CD
P351	92756	10/01/07	05/29/08	241	1,100,000.00	4.465%	32,429.36	CD
P354	94777-84	11/15/07	06/12/08	210	799,000.00	4.512%	20,741.60	CD
P355	96916	12/27/07	06/12/08	168	1,500,000.00	4.320%	29,825.75	CD
P353	93590-601	10/23/07	10/22/08	365	1,050,000.00	4.825%	50,662.50	CD
P335	87340	06/21/07	11/26/08	524	650,000.00	5.150%	48,057.26	CD
					<u>12,647,000.00</u>	<u>4.825%</u>	<u>443,906.99</u>	
<b>IMRF Fund</b>								
P338	87343	06/21/07	03/14/08	267	50,000.00	5.220%	1,909.23	CD
P349	92758	10/01/07	03/25/08	176	50,000.00	4.526%	1,091.20	CD
P339	87342	06/21/07	04/14/08	298	50,000.00	5.110%	2,086.00	CD
P350	92757	10/01/07	04/23/08	205	50,000.00	4.516%	1,268.19	CD
P340	87341	06/21/07	05/14/08	328	50,000.00	5.260%	2,363.40	CD
P334	86011-19	05/23/07	05/22/08	365	100,000.00	5.145%	5,145.40	CD
P351	92756	10/01/07	05/29/08	241	50,000.00	4.465%	1,474.06	CD
P335	87340	06/21/07	11/26/08	524	50,000.00	5.150%	3,696.71	CD
					<u>450,000.00</u>	<u>4.924%</u>	<u>19,034.20</u>	
<b>Bond &amp; Interest Fund</b>								
P352	92752-5	10/01/07	07/25/08	298	395,000.00	4.840%	15,608.67	CD
					<u>395,000.00</u>	<u>4.840%</u>	<u>15,608.67</u>	
<b>S &amp; C Capital Imp</b>								
G333	50016574	03/20/07	03/20/08	366	250,000.00	4.850%	12,158.22	CD
P334	86011-19	05/23/07	05/22/08	365	100,000.00	5.145%	5,145.40	CD
					<u>350,000.00</u>	<u>4.998%</u>	<u>17,303.62</u>	
<b>Working Cash</b>								
G333	50016574	03/20/07	03/20/08	366	500,000.00	4.850%	24,316.44	CD
G342	5010023212	09/28/07	04/29/08	214	1,200,000.00	4.850%	34,122.74	CD
P334	86011-19	05/23/07	05/22/08	365	450,000.00	5.145%	23,154.30	CD
P351	92756	10/01/07	05/29/08	241	50,000.00	4.465%	1,474.06	CD
P353	93590-601	10/23/07	10/22/08	365	50,000.00	4.825%	2,412.50	CD
P335	87340	06/21/07	11/26/08	524	300,000.00	5.150%	22,180.27	CD
					<u>2,550,000.00</u>	<u>4.881%</u>	<u>107,660.31</u>	

Total Current Operating Funds Investments	16,392,000.00
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Total Investment Interest Due	603,513.79
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Average Portfolio Yield 4.83%

Glen Ellyn School District 41  
Investment Schedule  
February 29, 2008

\$ Attachment 3

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
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Note: C in the "Identifier" column denotes Community Bank  
G in the "Identifier" column denotes Glen Ellyn Bank & Trust  
M in the "Identifier" column denotes MB Financial Bank  
P in the "Identifier" column denotes PMA/ISDLAF

Note: CD in the "Type" column denotes Certificate of Deposit  
CP in the "Type" column denotes Commercial Paper  
TN in the "Type" column denotes Treasury Notes  
FHLB in the "Type" column denotes Federal Home Loan Bank Note  
FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note  
FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note



**Glen Ellyn School District 41**  
Finance, Facilities & Operations

**Monthly Revenue/Expenditure Summary Report Overview**  
**February 2008**

**Revenues**

The District revenues received continue to be within less than 1% of the previous year's receipts. This is due to the lag of receipts in one area such as our state funds and revenues received more than anticipated in other areas such as donations.

**Expenditures**

The District expenditures continue to be behind by approximately 4% of the prior year. This is attributed mostly to the timing of receipt of invoices for supplies and materials received to date.

**Glen Ellyr District 41**  
**Monthly Revenue/Expenditure Summary Report**  
**February 2008**

<b>Revenues</b>								
Function	Category	MTD Received	YTD Received		Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	-	18,344,196.61		35,866,755.00	17,522,558.39	51.15%	50.20%
1200	Personal Property Taxes	-	699,709.10		1,024,275.00	324,565.90	68.31%	73.74%
1300	Tuition	-	18,112.00		231,750.00	213,638.00	7.82%	9.04%
1400	Transportation Fees	203.15	4,789.61		20,500.00	15,710.39	23.36%	29.52%
1500	Interest Earnings	86,212.91	602,581.41		1,237,600.00	635,018.59	48.69%	136.86%
1600	Food Services	18,914.00	137,992.90		216,500.00	78,507.10	63.74%	57.98%
1700	Student Fees	4,344.30	376,689.97		437,090.00	60,400.03	86.18%	100.29%
1900	Donations/Misc Revenue	4,104.31	252,269.47		69,550.00	(182,719.47)	362.72%	208.79%
3000	Unrestricted State Funds	108,377.86	671,401.27		1,214,317.00	542,915.73	55.29%	57.99%
3100	Restricted State Funds	177,347.04	929,361.00		1,500,958.00	571,597.00	61.92%	77.71%
4000	Federal Funds	70,899.22	330,339.89		413,340.00	83,000.11	79.92%	65.28%
<b>Grand Total All Funds</b>		<b>470,402.79</b>	<b>22,367,443.23</b>	<b>-</b>	<b>42,232,635.00</b>	<b>19,865,191.77</b>	<b>52.96%</b>	<b>53.44%</b>
<b>Expenditures</b>								
Object		MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100	Salaries	2,070,997.41	12,995,734.76	4,641.80	23,725,969.00	10,725,592.44	54.77%	55.05%
200	Benefits	427,633.42	2,885,116.59	-	5,341,107.00	2,455,990.41	54.02%	63.47%
300	Purchased Services	383,306.09	2,275,789.89	125,744.93	4,146,870.00	1,745,335.18	54.88%	78.56%
400	Supplies/Materials	102,352.42	1,105,011.40	147,490.54	2,705,169.00	1,452,667.06	40.85%	54.29%
500	Capital Outlay	112,860.78	1,064,241.91	398,734.67	1,397,937.00	(65,039.58)	76.13%	78.88%
600	Dues & Fees	3,182.96	36,964.62	500.00	322,855.00	285,390.38	11.45%	76.25%
700	Principal/Interest Payments	-	2,574,864.14		2,574,864.00	(0.14)	100.00%	100.44%
800	Tuition	148,947.63	753,294.57		1,332,000.00	578,705.43	56.55%	42.42%
<b>Grand Total All Funds</b>		<b>3,249,280.71</b>	<b>23,691,017.88</b>	<b>677,111.94</b>	<b>41,546,771.00</b>	<b>17,178,641.18</b>	<b>57.02%</b>	<b>61.67%</b>

**SUMMARY OF BILLS AND PAYROLL  
FEBRUARY 2008**

<u>FUND</u>	<u>FEBRUARY BILLS/INTERIMS</u>	<u>FEBRUARY PAYROLL</u>	<u>TOTAL</u>
General Fund	\$1,098,215.46	\$2,069,052.41	\$3,167,267.87
Bond & Interest	0.00	0.00	0.00
IMRF	82,012.84	0.00	82,012.84
Life Safety	0.00	0.00	0.00
S & C Cap Imp	0.00	0.00	0.00
Working Cash	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>\$1,180,228.30</b>	<b>\$2,069,052.41</b>	<b>\$3,249,280.71</b>
Self-Insurance	17,451.75	0.00	17,451.75
Insurance	288,071.56	0.00	288,071.56
<b>TOTAL</b>	<b>\$1,485,751.61</b>	<b>\$2,069,052.41</b>	<b>\$3,554,804.02</b>

**\*March Interims to be released on 03/25/2008** **\$842,626.74**

**GRAND TOTAL** **\$4,397,430.76**

**\*Distribution**

General Fund	\$550,898.23
Self-Insurance	239.70
Insurance	290,188.81
Bond & Interest	1,300.00
Life Safety	0.00
S & C Cap Imp	0.00

**Total** **\$842,626.74**

Summary of Vandalism Occurrence for March 2008

Date	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
Nothing To Report				

Freedom of Information Act (FOIA) Requests Report  
FY 2007-2008

Requesting Party	Date Received	Date of Response	Request Summary
02/26/08	03/13/08	03/14/08	This is a request under the Freedom of information Act from Small Newspaper Group asking the following. In the rare instances when a school board vote to fire a tenured teacher, for cause, the most common choices made by the teacher are: to resign, enter into a negotiated employment settlement agreement or appeal the case to a tenure hearing officer. But in theory, a tenured teacher could deliberately choose to be fired by doing nothing. Has this happened in the past five years in your school district? I am requesting all documents pertaining to the dismissal of a tenured teacher during the last five years in which the teacher chose not to resign or appeal the case to a tenure hearing officer.
2/26/08 - 3/21/08	02/29/08	02/29/08	This is a request for information under the Illinois Freedom of Information Act, 5 ILCS 140. I request that a copy of the following documents be provided to me: 1) Bid bond and attachments thereto of the contractor to which was awarded the contract for 2008 Electrical and Mechanical work at Multiple Sites, 2) Contract performance and payment bonds and attachments thereto securing this contract.
12/5/07 - 2/25/08	02/20/08	02/20/08	The Illinois Policy Institute hereby requests that the GLEN ELLYN SD 41 produce the following public records pursuant to the provisions of the Illinois Freedom of Information Act, 5 Ill. Comp. Stat. Ann. 140/1 et seq: . The names of any and all private providers contracted by GLEN ELLYN SD 41 to provide cafeteria service (i.e., daily meal service) within one or more of the district's schools. If the district entered into no such agreement and provided said services itself, please indicate so in writing. 2. The names of any and all private providers contracted to GLEN ELLYN SD 41 to provide custodial services within one or more of the district's schools. If the district entered into no such agreement and provided said services itself, please indicate so in writing. 3. The names of any and all private providers contracted by the GLEN ELLYN SD 41 to provide transportation (i.e., busing) services to one or more of the district's schools. If the district entered into no such agreement and provided said services itself, please indicate so in writing.
11/27/07 - 12/4/07			No Requests received
11/11/07 - 11/11/07	10/24/07	10/25/07	Pursuant to the provisions of the Freedom of Information Act, please consider this a formal request for inspection and copies of the following records pertaining to responsible bidder requirements for all construction contracts awarded by your agency. LECET requests: (1) Copies of any bidder requirements in Glen Elyyn School District 41 procurement code or request for proposal, specifically any language pertaining to responsible bidding and definitions of "responsible" if applicable, for construction contracts awarded by your agency.
8/22/07 - 10/29/07	10/15/07	10/25/07	This is a request under 5 111 Comp. Stat. Secs. 140/1 to 140/11. I am requesting copies of the following documents held by the district. <ul style="list-style-type: none"> <li>• The current contract for student transportation services between the District and Laidlaw including all attachments (such as Bid Affidavits, Riders, General Terms and Conditions, Notification of Award etc.), amendments and correspondence.</li> <li>• A copy of the invitation to bid for this contract.</li> <li>• A copy of the company's bid (response) to that invitation.</li> <li>• A copy of the Surety Bond submitted.</li> <li>• Any performance audits or inspections done regarding Laidlaw's compliance with the terms of the contract, along with any correspondence between the company and your agency relating to such audits/inspections. This specific request is for the period January 1, 2001 to present.</li> <li>• A list of the current bus routes services by Laidlaw.</li> </ul> <p>If the District does not contract with Laidlaw, please send me an email or letter to that effect, including the name of the current contractor, and then consider this request closed. If my request is denied, please provide a written explanation for the denial including a reference to the specific statutory exemptions(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material. I am willing to pay reasonable search and copying fees for this request as directed by the statute.</p>

Freedom of Information Act (FOIA) Requests Report  
FY 2007-2008

Requesting Period	Date Received	Date of Response	Request Summary
6/20/2007 - 8/21/2007	06/19/07	First response 6/26/2007, Second response 9/5/07	<p>"I write to request information pertaining to your school district's food service, facilities maintenance, and skilled maintenance operations. I am requesting a copy of current contracts and any contract specifications between the school district and contractors for janitorial services, skilled maintenance and food service personnel. If the district's support services are self-operated, I am requesting documents related to its operation of these services.</p> <p>Specifically, I am seeking the following information for both self-operated and managed or outsourced school food service operations:</p> <ol style="list-style-type: none"> <li>1. What is the size of the annual food purchase for the last school year?</li> <li>2. How many cafeterias does the school district operate?</li> <li>3. What are the addresses of the locations being serviced?</li> <li>4. How many FS workers are employed by the district? 5. Are the workers represented by a union? If so, which one?</li> </ol> <p>If your school district contracts with private vendor(s) for food service, I am additionally seeking:</p> <ol style="list-style-type: none"> <li>1. The name of company contracted to provide food service.</li> <li>2. The contract expiration date</li> <li>3. The name of the district employee(s) to whom the FSMC reports along with the employee(s) contact information including fax, phone number, and mailing address.</li> <li>4. Employee status information: How many food service workers are employed in the district's cafeterias and kitchens? Are they employees of the district or the food service management company?</li> <li>5. Are the workers represented by a union? If so, which one?</li> </ol> <p>Finally, for both skilled maintenance and janitorial staff, I am seeking the following information:</p> <ol style="list-style-type: none"> <li>1. Number of skilled maintenance and janitorial staff employed in district schools?</li> <li>2. Are the workers represented by a union? If so, which one?</li> <li>3. Are the workers managed or employed by a contract firm?</li> <li>4. If the district uses a subcontractor for either of these services, what is the name of the contractor, address, phone, fax, and the name of the firm's contact person?</li> <li>5. The name(s) of the district employee(s) to whom the contractor(s) report along with the employee(s) contact information, including fax, phone, and mailing address." </li></ol>
6/20/2007 - 8/20/2007	06/26/07	07/02/07	<p>"I request the following information regarding the district's compensation provided to or on behalf of your superintendent for the 2006-2007 fiscal year. This is a follow-up letter; we found that we needed additional information from all school districts we have contacted." "Specifically, we request information about district compensation provided to or on behalf of your superintendent in actual dollar figures for the 2006-2007 fiscal year."</p>

**RESOLUTION FOR THE DISPOSAL  
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 24<sup>th</sup> day of March, 2008, by roll call vote as follows:

YES \_\_\_\_\_

NO \_\_\_\_\_

ABSENT \_\_\_\_\_

Board of Education, Glen Ellyn School  
District, DuPage County, Illinois

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary



## Glen Ellyn School District #41 Board Report

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**Date:** March 24, 2008  
**Title:** Copier Paper Bid Award  
**Contact:** Phyllis A. Hanna/Director of Finance & Operations

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**Long-Range Plan Focus:**

This recommendation provides for alignment with Goal#2, Target #1 of the Superintendent's Five Year Plan:

- Five-year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

**Discussion:**

The District issued a bid for supplying 8 ½" x 11" white copier paper for use in all copiers, printers and fax machines in the District for the 2008-2009 school year. Continuing the prior year's delivery program, the deliveries are scheduled monthly to each building. The bid was advertised on February 7, 2008 for an opening on February 28, 2008. The District received responses from three vendors. Our current vendor is Midland Paper and the current cost is \$31.00/case less a 2% discount for payment within 30 days. Midland Paper submitted the lowest bid at \$32.95/case less 2% discount for payment within 30 days. This is an increase of \$1.95 per case or a 6.3% increase over the prior year. A summary of the bid results is attached for reference.

**Recommendation:**

The Administration recommends the Board of Education award the copier paper bid to Midland Paper in the amount of \$32.95/case less 2% discount for payment within 30 days. Based on the projected delivery amounts, the total amount is projected to be \$60,100.80 or \$58,989.78 reflecting the 2% discount. This pricing will be effective for the 2008-2009 fiscal year (July 2008 – June 2009).

Glen Ellyn School District #41  
 Copier Paper Bid Results  
 February 28, 2008

Vendor Virgin 20# Hammermill Paper	# Cases	Midland Price @ Case Total	Unisource Price @ Case Total	Office Depot Price @ Case Total
Churchill School 240 Geneva Rd., Glen Ellyn, IL	264 11 Deliveries	32.95 8,698.80	37.50 1,235.63	No Bid
Forest Glen School 561 Elm St., Glen Ellyn, IL	264 11 Deliveries	32.95 8,698.80	37.50 1,235.63	
Abraham Lincoln School 380 Greenfield Ave., Glen Ellyn, IL	264 11 Deliveries	32.95 8,698.80	37.50 1,235.63	
Benjamin Franklin School 350 Bryant Ave., Glen Ellyn, IL	264 11 Deliveries	32.95 8,698.80	37.50 1,235.63	
Hadley Junior High School 240 Hawthorne, Glen Ellyn, IL	528 11 Deliveries	32.95 17,397.60	37.50 1,235.63	
Administration Office 793 N. Main, Glen Ellyn, IL	240 12 Deliveries	32.95 7,908.00	37.50 1,235.63	
Total		60,100.80	7,413.78	
Notes		Less 2% Disc 30 day	Less 2% Disc 30 day	
Paper Brand		Hammermill	Husky Xerographic	

**Glen Ellyn School District #41  
Board Report**

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**Date:** March 24, 2008  
**Title:** Extension Yearbook Contract – Hadley Junior High School  
**Contact:** Phyllis A. Hanna/Director of Finance & Operations

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**Long-Range Plan Focus:**

This recommendation provides for alignment with Goal #2, Target #1 of the Superintendent's Five Year Plan:

- Five year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

**Discussion:**

Hadley Junior High School currently contracts for publishing of the yearbook which is a 64 page, all color, hard cover book format. In May 2006 the Board of Education approved a bid with Josten's Inc. which was for a one-year contract for printing the yearbooks for 2006-2007. The bid allowed for this contract to be extended for two one-year extensions. In March 19, 2007 the Board of Education approved extending this contract for the 2007-2008 school year. The District is eligible to renew the contract for one additional year based on the 2006 bid, which included pricing for the 2008-2009 extension of the contract. The price for the 2008-2009 yearbook will be \$12.90/book; an increase of \$0.35 over the 2007-2008 books with the same format

**Recommendation:**

The Administration recommends that the Board of Education approve a one-year contract extension with Josten's Inc. for printing of the 2008-2009 Hadley Junior High School Yearbook at a cost of \$12.90/book, 64 page, all color, hardcover format. Based on 1,160 books the projected cost is \$14,964.00.

**Glen Ellyn School District #41  
Board Report**

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**Date:** March 24, 2008  
**Title:** Transportation Contract Extension – First Student, Inc.  
**Contact:** Bob Ciserella/ Assistant Superintendent - FFO

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**Long-Range Plan Focus:**

This recommendation provides for alignment with Goal #2, Target #1, of the Superintendent's Five Year Plan:

- Five-year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address space needs.

The Assistant Superintendent of Finance, Facilities and Operations is responsible to provide for the safety and health of all stakeholders that utilize the facilities and operations of the District. Transportation of all eligible students falls within responsibilities of this office and the recommended contract extension is for the transportation of eligible regular education students.

**Discussion:**

Laidlaw Transit, Inc. has been providing bus transportation services for the students of District 41 since 2001. This contract has been extended through annual agreements for the past two years. District 41 has not received a request to bid for transportation services and, therefore, will not be going out for bid. During the past school year, Laidlaw Transit, Inc. was acquired by First Student, Inc. and will operate as such moving forward.

First Student, Inc will be responsible for all District 41 regular transportation services which includes 36 daily routes. As part of our original bid requirements, First Student, Inc. does maintain a transportation facility within District 41 boundaries. In addition, their annual renewal has been extended for 3% which is less than the current CPI of 4.1%.

**Recommendation:**

The Administration recommends that the Board of Education approve the contract extension of First Student for the 2008-2009 school year, at the proposed 3% increase. The total approximate cost to the District will be \$727,475.00. This amount includes the cost of the 36 daily routes for regular education transportation at \$679,894 and estimating a budget amount for Field Trips based on prior year's activity at \$47,581.

**AMENDMENT TO EXTENSION OF PUPIL  
TRANSPORTATION SERVICES AGREEMENT**

**THIS AMMENDMENT** is made and entered into as of the 2 day of February 2008 by and between the GLEN ELLYN SCHOOL DISTRICT #41 with principal offices at 793 North Main Street, Glen Ellyn, Illinois 60137 hereinafter called "DISTRICT" and LAIDLAW TRANSIT, INC, f/k/a LAIDLAW EDUCATION SERVICES d/b/a FIRST STUDENT, INC., hereinafter called "CONTRACTOR." with its corporate offices located at 705 Central Avenue, Suite 300, Cincinnati Ohio, 45202 and its local operating offices located at 22W760 Poss Street, Glen Ellyn, Illinois 60137 and together called "PARTIES".

**WHEREAS**, the CONTRACTOR was the successful bidder on July 1, 2001, and operated the student transportation services for the District for the 2001-02, 2002-03, and 2003-04 school years per the specifications provided in the bid process (hereinafter the "Original Agreement"); and for a two-year extension period from 2004-05 & 2005-06; and for a one-year extension period from 2006-2007, and for a one-year extension period from 2007-2008 (hereinafter the "Agreement");

**WHEREAS**, the parties desire to further extend the term of the Agreement and amend certain provisions thereof;

**NOW, THEREFORE**, the parties mutually agree as follows:

All terms used herein, unless otherwise defined in this Amendment, shall have the same meaning as set forth in the Agreement. Following the effective date of this Amendment, future references to the Agreement in any communication or document between the DISTRICT and CONTRACTOR shall mean the Agreement incorporating the changes and/or additions in this Amendment.

1. **TERM** The term of the Agreement shall extend for one year commencing July 1, 2008 and continuing through June 30, 2009. This agreement may be extended on a year-to-year basis by mutual agreement of the parties, subject to the operation of ILCS, Stat. Ch. 105, Sec. 5/29-6.1, as amended from time to time.
2. **COMPENSATION** Commencing July 1, 2008, the rates of compensation payable hereunder during the ensuing Contract Year shall be those set forth in EXHIBIT 'A' and are based on the current number of routes and pairings. The rates listed in EXHIBIT 'A' reflect a 3.0% increase over the previous year's rates.
3. **RENEGOTIATIONS** The District agrees that any significant changes affecting the Contractor's cost to operate (i.e. rise in the market wage rate for drivers, changes in the number of routes, pairing scenarios with other school districts, and/or new equipment requirements) will be cause for renegotiation of this agreement.
4. **NOTICE TO PARTIES** All notices to be given by the parties to this Agreement shall be in writing and serviced by depositing same in the United States Mail, certified mail.

Notices to DISTRICT shall be addressed to:

Ms. Phyllis Hanna  
Assistant Business Manager  
Glen Ellyn School District 41  
793 North Main Street  
Glen Ellyn, IL 60137

Notices to CONTRACTOR shall be addressed to:

Mr. Roger Moore  
Region Vice President Northern Illinois  
Laidlaw Transit, Inc.  
184 Shuman Blvd.  
Suite 300  
Naperville, IL 60563

With a copy to:

General Counsel  
Firstgroup America, Inc.  
705 Central Avenue  
Suite 300  
Cincinnati, OH 45202

**IN WITNESS WHEREOF**, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

**GLEN ELLYN SCHOOL DISTRICT 41**

**LIDLAW TRANSIT, INC.,  
f/k/a LIDLAW EDUCATION  
SERVICES d/b/a FIRST  
STUDENT, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

**ATTEST:**

By: \_\_\_\_\_

By: \_\_\_\_\_

**EXHIBIT A**

**GLEN ELLYN SCHOOL DISTRICT 41**

**Transportation Rates 2008-2009**

<b>Routes</b>	<b>2007-08 Actual Rates</b>	<b>2008-09 Rates (increase 3.0%)</b>
Regular Routes (per AM or PM)	\$52.82	\$54.40
Midday Route (per one way trip)	\$58.11	\$59.85
Early Dismissals (per vehicle)	\$39.82	\$41.01
At-Risk per AM or PM	\$84.49	\$87.02
At-Risk midday per route	\$74.13	\$76.35
Summer School per AM or PM	\$84.49	\$87.02
<b>Field Trips</b>		
3.0 hour minimum charge	\$139.38	\$143.56
Additional quarter hour Charge	\$8.74	\$9.00
Conflict charge AM	\$39.83	\$41.02
Conflict charge PM	\$54.31	\$55.94
Conflict charge BOTH	\$72.40	\$74.57
<b>Extracurricular or Interscholastic Trips</b>		
4.0 hour minimum charge	\$181.44	\$186.88
Each additional quarter hour	\$8.74	\$9.00
<b>Overnight trips (Illinois Only)</b>		
Overnight Vehicle Charge	\$132.77	\$136.75
Overnight Mileage Charge	\$2.12	\$2.18
Overnight Driver Charge	\$60.33	\$62.14
<b>Cancellation Charge</b>	\$67.60	\$69.63

Field trip and extra curricular trips are based on time or mileage, whichever is greater. Conflicting charges apply for trips occurring before 9:00 a.m. or after 2:00 p.m. on school days.

**Glen Ellyn School District #41  
Board Report**

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**Date:** March 24, 2008

**Title:** Intergovernmental Cooperation Agreement Between The Board of Education of Glen Ellyn School District 41 and The Board of Trustees of Community College District 502

**Contact:** Bob Ciserella – Assistant Superintendent FFO

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**Long-Range Plan Focus:**

This recommendation provides for alignment with Goal#1, Target #1 of the Superintendent's Five Year Plan:

- Students will understand and use a variety of literacy strategies across content areas, and classroom materials will be available for all students to have a rigorous literacy experience.

**Discussion:**

Recognizing the need for children in their attendance areas to have a high-quality educational summer school program and additional educational enrichment and review activities outside the normal school hours throughout the year, and realizing the advantage of sharing their respective resources, facilities and expertise, the District and College of DuPage have since 1999 executed on an annual basis an Intergovernmental Agreement establishing a joint program. The attached comprehensive Agreement describes the summer program and includes provisions regarding its administration, staffing, financing and insurance. This standardized Agreement is updated annually for the coming school year.

In order to continue to meet the educational needs of children in their attendance areas by providing high-quality programs during the summer and outside of normal school hours throughout the year, an Agreement between School District 41 and College of DuPage has been prepared for the operation of these programs in the 2008-09 school year, which will be held at Abraham Lincoln School this summer.

**Recommendation:**

The Administration recommends that the Board of Education approve the Intergovernmental Cooperation Agreement with College of DuPage for 2008-09.

**INTERGOVERNMENTAL COOPERATION AGREEMENT  
BETWEEN THE BOARD OF EDUCATION OF  
GLEN ELLYN SCHOOL DISTRICT 41, DUPAGE COUNTY,  
ILLINOIS, AND THE BOARD OF TRUSTEES OF COMMUNITY  
COLLEGE DISTRICT NO. 502, DUPAGE COUNTY, ILLINOIS,  
FOR THE OPERATION OF SUMMER SCHOOL PROGRAM**

This Agreement is made and entered into on the date(s) hereinafter set forth by and between the BOARD OF EDUCATION of Glen Ellyn School District 41, DuPage County, Illinois, ("DISTRICT 41") and the BOARD OF TRUSTEES of COMMUNITY COLLEGE DISTRICT NO. 502, DuPage County, Illinois, ("COD"), sometimes collectively referred to for convenience as the "Parties".

**WITNESSETH:**

**WHEREAS**, Article VII, Section 10 of the 1970 Constitution of the State of Illinois, authorizes units of local government, such as school boards, park districts, municipalities, and community colleges, to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

**WHEREAS**, Section 3 of the *Intergovernmental Cooperation Act* (5 ILCS 220/3) provides that any powers, privileges, or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government where not prohibited by law; and

**WHEREAS**, Section 5/10-22.33A of the *Illinois School Code* empowers boards of education to provide and conduct, during that period of the calendar year not embraced within the regular school term, courses in subject matters normally embraced in a program of the schools during the regular school term, and to fix and collect a charge for attendance; and

**WHEREAS**, COD will operate a summer school program in GLEN ELLYN SCHOOL DISTRICT 41, DuPage County, Illinois (hereinafter "DISTRICT 41") for the period June 1, 2008 through June 1, 2009; and

**WHEREAS**, it is the intent of the Parties that DISTRICT 41 and its resident students participate in the summer school program operated by COD in DISTRICT 41, and the Parties wish to provide for the terms and conditions thereof in this Agreement.

**NOW, THEREFORE**, in consideration of the promises and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, it is hereby understood and agreed by and between the Board and Sponsor as follows:

1. **SUMMER SCHOOL PROGRAM SERVICES.** COD agrees to provide a summer school program (hereinafter "Program") for students who reside in DISTRICT 41 and incorporated by reference. The Program shall be provided at Abraham Lincoln Elementary School operated by DISTRICT 41 and located at 380 Greenfield Avenue, Glen Ellyn Illinois, respectively. The Program shall commence on June 1, 2008 and conclude on June 1, 2009. Said Program shall be operated for DISTRICT 41 students provided, however, that some classes, courses and/or camps offered in the Program may include students enrolled in both DISTRICT 41 and the District 502 area.
2. **TERM.** The term of this Agreement shall commence upon the effective date of this Agreement and shall terminate after the full provision of the Program services has been completed as described in Exhibit A.
3. **RIGHT TO TERMINATE.** Upon 30 days' written notice before the commencement of the Program, DISTRICT 41 shall have the right to terminate this Agreement and the participation of DISTRICT 41 students in the Program. In such event, COD shall refund any enrollment fees for the Program made by the parent(s)/guardians(s) of DISTRICT 41 students.
4. **PAYMENT.** Payment for the Program shall be made by the DISTRICT 41 students and their parent(s)/guardian(s) individually, in accordance with the terms as set forth on Exhibit A.
5. **EMPLOYMENT OF PERSONNEL.** COD shall bear sole responsibility for the provision and employment of, and payment to, all certificated teachers and other personnel who will operate, supervise, and provide the services offered to DISTRICT 41 students during the Program. COD shall bear sole responsibility for federal and state tax and FICA withholdings, deductions for and payment to the State University Retirement System and for all workers' compensation insurance and liabilities related to the employment of personnel who provide services in the Program.
6. **EMPLOYEE CRIMINAL BACKGROUND CHECKS.** In accordance with Section 10-21.9 of the *School Code*, COD will provide, at COD's expense, criminal background checks for any of its employees not currently employed by a school district in the state of Illinois that will have direct, daily contact with the students enrolled in the Program. The criminal background check must have been completed within six months prior to the effective date of this Agreement. COD shall provide the criminal background reports to DISTRICT 41's Superintendent

of Schools and the Superintendent agrees to keep all information obtained strictly confidential.

7. **PROHIBITION AGAINST ALCOHOL/DRUG USE.** NO employee of COD shall use alcohol or drugs or permit any students to use alcohol or drugs during the operation of the Program.
8. **COMPLIANCE WITH DISTRICT 41's POLICIES, RULES, AND REGULATIONS – USE OF SCHOOL FACILITIES.** COD and all COD employees who participate, supervise or are otherwise engaged in the operation of the Program shall, during the operation of the Program, comply with DISTRICT 41's policies, rules, and regulations regarding the use of DISTRICT 41's facilities for the operation of the Program. The failure of COD and all COD employees to comply with DISTRICT 41's policies, rules, and regulations shall be considered a material breach of this Agreement and will constitute cause for termination of this Agreement. COD shall be solely responsible for any charges assessed by DISTRICT 41 for the use of DISTRICT 41's facilities for the operation of the Program, and shall be solely responsible for any indemnification or hold harmless agreement which is required of COD by DISTRICT 41 in order to utilize DISTRICT 41's facilities. COD shall indemnify and hold DISTRICT 41 harmless for any and all charges and hold harmless any indemnification requirements imposed by DISTRICT 41 in connection with the use of DISTRICT 41's facilities for the operation of the Program.
9. **COMPLIANCE WITH DISTRICT 41 POLICIES, RULES, AND REGULATIONS.** COD and all COD employees who participate, supervise or are otherwise engaged in the operation of the Program shall, during the operation of the Program, comply with DISTRICT 41's policies, rules, and regulations. The failure of COD and all COD employees to comply with DISTRICT 41's policies, rules, and regulations shall be considered a material breach of this Agreement and will constitute cause for termination of this Agreement.
10. **COMPLIANCE WITH LAW.** COD and all COD employees who participate, supervise or are otherwise engaged in the operation of the Program shall comply with all applicable laws and regulations, including, but not limited to, federal, state and local laws and ordinances.
11. **STUDENT PERMISSION FORM.** COD shall not be required to accept for enrollment in the Program any student whose parent(s) or legal guardian(s) refuse to sign DISTRICT 41's standard Waiver and Release of Liability form.
12. **STUDENT BEHAVIOR.** COD agrees to enforce DISTRICT 41's student discipline codes and policies during the Program.

13. **INDEMNIFICATION OF DISTRICT 41.** COD agrees to hold harmless, indemnify and defend District 41, its members, employees, agents, representatives, attorneys, volunteers, and successors either jointly or severally, from and against any and all liability, claims, demands, or causes of action, costs or expenses, including, but not limited to attorneys' fees, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of or in connection with the operation of the Program. COD's obligations under this paragraph shall remain in full force and effect after termination of this Agreement.
14. **INSURANCE.** COD shall maintain during the term of this Agreement, for the protection of COD and DISTRICT 41, liability insurance in the amount of ten million dollars (\$10,000,000.00) covering claims arising from the operation of the Program, including, but not limited to, liability coverage for the indemnification obligation under Sections 8 and 13 of this Agreement. A copy of the COD's certificate of liability insurance evidencing its liability insurance policies and coverage's, in a form satisfactory to DISTRICT 41, will be provided to DISTRICT 41 within five (5) days of this Agreement and shall be appended to this Agreement as Exhibit B and incorporated by reference herein.
15. **ENTIRE AGREEMENT.** This Agreement contains all the terms and conditions and promises of the parties hereto. No modification or waiver of any provision of this Agreement shall be valid or binding unless in writing and signed by both parties.
16. **AUTHORITY.** Each of the parties represents and warrants to the other party that it has the right, power, and legal authority to enter into and fully perform the Agreement in accordance with its terms and that this Agreement, when executed and delivered by the parties, will be a legal, valid, and binding obligation enforceable against the parties in accordance with its terms.
17. **NON-WAIVER OF TERMS.** All rights, powers, and privileges conferred hereunder upon the parties shall be cumulative and not restrictive of those given by law. No failure of either party to exercise any power given hereunder, and no custom or practice of the parties at variance with the term hereof, shall constitute a waiver of the right of either party to demand exact compliance with the terms of this Agreement.
18. **NO ASSIGNMENT.** This Agreement and any rights herein granted are personal to the parties hereto and shall not be assigned, encumbered, or otherwise transferred by COD without the prior written consent of DISTRICT 41. Any attempt at violative assignment, encumbrance, or other transfer, whether voluntary or by operation of law, shall be void and of no force and effect.

19. **GOVERNING LAW.** This Agreement shall be governed and construed and the legal relations shall be determined in accordance with the laws of the State of Illinois.
20. **BINDING EFFECT.** Subject to the provision of this Agreement governing assignment, the Agreement shall be binding upon and inure to the benefit of the successors of the parties hereto.
21. **NOTICES.** Notice by either party is deemed given when mailed, postage prepaid, certified or registered, return receipt requested, addressed to the other party at the address appearing below:

To the Board of Education or/and Superintendent

Board of Education  
Glen Ellyn District 41  
793 North Main Street  
Glen Ellyn, IL 60137

To COD:

Board of Trustees  
Community College District No. 502, DuPage County  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Either party may, by written notice to the other, change the address to which any such communications shall be sent. After notice of such change has been received, any communications shall be sent directly to such party at such changed address.

22. **HEADINGS.** The Agreement heading and all paragraph headings are for quick reference and convenience only and do not alter, amend, explain, or otherwise affect the terms and conditions appearing in this Agreement.
23. **SEVERABILITY.** If any provision(s) of this Agreement shall be held invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
24. **EFFECTIVE DATE.** This Agreement shall become effective upon approval by COD and DISTRICT 41 and execution by both parties.

IN WITNESS WHEREOF, DISTRICT 41 and COD have executed this Agreement on the date(s) set forth below.

**BOARD OF TRUSTEES OF  
COMMUNITY COLLEGE  
DISTRICT NO. 502, DuPage County,  
Illinois**

**BOARD OF EDUCATION OF GLEN  
ELLYN SCHOOL DISTRICT 41  
DuPage County, Illinois**

By: \_\_\_\_\_

By: \_\_\_\_\_

President

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Secretary

Date: \_\_\_\_\_

## Glen Ellyn School District #41 Board Report

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**Date:** March 24, 2008  
**Title:** Churchill Playground Equipment Bid Award  
**Contact:** Phyllis A. Hanna – Director of Finance & Operations

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**Long-Range Plan Focus:**

This recommendation provides for alignment with Goal #2, Target #1 of the Superintendent's Five Year Plan:

- Five year financial plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

**Discussion:**

Over the previous three years the District, in collaboration with the Elementary School PTA's has replaced aging playground equipment. This partnership supports a cost-sharing for playground equipment installation. Churchill School playground is the last playground set to be replaced. The Churchill PTA has raised \$15,000 towards the purchase of the equipment and the District will share in this project in the balance of \$46,420. The summer 2008 projects list included an allocation of \$45,000 for this project, so the budget will be adjusted to reflect the additional \$1,420 needed. The PTA designed the playground using the services of NuToys Leisure Products which has worked with all of our schools in the past.

On March 18, 2008 the District held a bid opening for this project which includes the equipment purchase, site work, installation, partial removal of existing equipment and purchase of ground cover for the full playground area. Two vendors responded to the bid, Green-Up Landscape, Inc. and The Kenneth Company. Both firms have satisfactorily completed playground installations for the District in the past three years. The results of the bid are:

Green-UP Landscape, Inc.	\$61,420.00
The Kenneth Company	\$64,956.00

**Recommendation:**

The administration recommends the Board of Education accept the bid from Green-UP Landscape, Inc. in the amount of \$61,420.00 for the Churchill Playground Equipment Project as detailed in the bid documents.

**Glen Ellyn School District #41  
Board Report**

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**Date:** March 24, 2008  
**Title:** Equipment Donation – Baldwin Acrosonic Piano  
**Contact:** Phyllis Hanna- Director of Finance & Operations

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**Long-Range Plan Focus:**

This recommendation provides for alignment with Goal #2, Target #1 of the Superintendent's Five Year Plan:

- Five-year plan will demonstrate resource stability, long-range planning and fiscal responsibility, and address physical space needs.

**Discussion:**

The Crawford family has graciously donated a Baldwin Acrosonic Piano to the District for use at Hadley Junior High School to support the Band and Orchestra Programs. This piano was owned by Mr. Crawford's mother, Dorothy Ann Crawford, who recently passed away. The staff agreed that this would be an asset to the program and the District will purchase a piano dolly and cover for it. The Crawford's also donated the cost of the moving expenses to move it to Hadley Junior High School. The value of this donation is established at \$5,000 plus the moving costs.

**Recommendation:**

The administration recommends that the Board of Education accept this donation with gratitude to the Crawford family.