



**Glen Ellyn School District 41**

**Dr. Jack Barshinger, Superintendent**

**AGENDA  
BOARD OF EDUCATION  
FINANCE AND FACILITIES COMMITTEE MEETING  
February 9, 2006 – 6:00 P.M.  
DISTRICT 41 ADMINISTRATION CENTER  
ROOM 103**

**I. Capital Projects Update**

**A. Summary of Work to Date**

- 1. Bid documents and drawings are 70% done, keeping to March 1 timeline to be out to bid.**
- 2. Administration recommends Sigalos & Associates as Construction Manager (CM) for Summer 2006 projects.**
- 3. Kevin Cosgrove asked why the district was recommending CM this year when past summer projects have not required this level of oversight. Kris Monn answered that due to the varied types of projects and the complex scheduling of the projects, both FGM and AMSCO Engineering recommended the CM option, which leaves Ed Maylath and the Buildings and Grounds Staff free to concentrate on cleaning the buildings.**
- 4. Kevin Cosgrove requested that Sigalos and FGM attend the February 23 meeting to Performance Savings Contract**

**II. Examination of Proposals: the proposals from Chevron Energy Solutions and Ameresco both met the RFP requirements.**

- A. The Administration recommends rejecting the proposals and discontinuing the performance savings process, based on heavy summer construction schedule and limited current organizational capacity.**

**III. FY2007 Budget Status**



## Glen Ellyn School District 41

### A. Program Planning Update

1. **Board Policy 4:10 AP** states that the Board adopts the Staffing Level in February. Staffing level is interpreted to mean class size targets.
2. Administration recommends increasing class sizes in grades 3 – 5 from 23-25 to 25-27. This provides the “staff neutral” approach to the budgeting process, as well as maintain the current utilization of space in each building.
3. Boundary changes are eminent for FY08, as both Forest Glen and Ben Franklin show declining enrollments while Lincoln and Churchill grow with each new year. Long discussion over the concept of “grandfathering” students into boundary areas. Steve Vondrak also expressed concern about the number of transitions between schools for students.

B. **Site Budget Development:** site budgets were distributed for completion by March 15.

### IV. Insurance Renewal Update

#### A. Recommendation from Insurance Committee:

1. Switch to **Allied Benefits for Third Party Administration**. 20% savings from BSSI Renewal
2. Renew with **Genworth Financial for Stop Loss Insurance**. 10% increase in Expected Claims
3. Attach an additional **HMO, PPO Option**
4. **Reduce Funding Level to APL + 10%** (currently funded at APL +20%); Committee Recommendation shows this to reduce the overall plan increase to 8%, down from 20% if funding remains constant.

B. Kevin Cosgrove expressed a problem with the wording. The overall increase of the plan is still 20%. The funding level does not change the overall increase.

### V. Calendar of Meetings



## Glen Ellyn School District 41

A. All agreed that the recent schedule has been sporadic and last minute due to the scheduling of special board meetings. It was agreed to abandon the current calendar of meetings and move away from Mondays.

1. Next meeting: Thursday, February 23, 2006, 6:00 PM

B. Future meetings:

1. Thursday is good for Kevin Cosgrove.

2. Kris Monn proposed the 1<sup>st</sup> Thursday of each Month at 5:00.

3. March meeting will be arranged with Kevin Cosgrove, John Kenwood, Steve Vondrak, and Kris Monn through email.

### VI. One Minute Items

A. 403(b) Roth Plan: IRS changes allow this, Kris Monn will execute.

B. Transportation Bid: District plans to renew on 1 year basis with Laidlaw since no other carrier has submitted a timely request for us to bid. Kevin Cosgrove voiced the need to rebid this for the 2007-2008 school year.

C. Food Service Bid: District is preparing bid specifications to begin the process. Kris Monn will have an update on the process in the coming months.

D. PMA presentation on Feb. 23. is confirmed.

E. Financial scorecard: Kris Monn would like to create a shared scorecard that can be used to evaluate the district's performance. Committee will revisit in March or April.

F. Fee Recovery Vendor: The district had just contracted with Transworld Systems to attempt to collect the \$35,000 in unpaid fees when the legislation change regarding contracts with vendors was enacted. Based on this, the district will get a legal opinion on whether or not fee recovery constitutes revenue for the purposes of the statute in question.

Meeting adjourned at 7:19 PM