



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
February 26, 2007 – 6:30 P.M.
DISTRICT 41 ADMINISTRATION CENTER – Board Room**

Present: John Kenwood, Dr. Ann Riebock, Phyllis Hanna, Ed Kula, Tom Swenson, John Vivoda, Patricia Menges, Monica Miller, Bob Solak, Steve Vondrak.

The meeting was called to order at 6:33 pm.

I. Approval of Minutes

Minutes from the January 22, 2007 meeting were approved by the committee.

II. Finance, Facilities and Operations Policies

The committee reviewed a summary that reflects at which stage of the review process each of the policies in Section 7 currently is. The edited policies were reviewed by the committee and it was agreed to forward them to the policy committee for their review. Further policy review will be ongoing with the administrative staff and brought to the committee as needed.

III. Summer 2007 Projects Update – Bid Calendar

The administration reviewed the construction schedule compiled by FGM for the summer 2007 projects that FGM will be supervising. The schedule reflects that substantial completion will occur for all projects by August 20th with final closeout (punch list items) scheduled for September 2007.

IV. Review D41 Class Size Targets

The committee reviewed the administrative recommendation to retain the class size targets for 2007-2008 as currently established. The committee discussed using this as a planning tool for establishing staffing needs.

IV. Update 2007-2008 Budget Development Process

The administration reviewed the budget development process with the committee. Building and department budget worksheets have been delivered to staff to complete and return to the Business Office for incorporation into the tentative budget presentation to be made in May.

IV. Future Committee Meetings

- March 19, 2007, 6:30 pm

V. Other Items

None

VII. Adjourn

The meeting adjourned at 7:11 pm.