



Glen Ellyn School District 41

Dr. Ann Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION
FINANCE AND FACILITIES COMMITTEE MEETING
December 7, 2009 – 6:30 P.M.
Central Services Offices**

Present: Bob Solak – Finance Committee Chairperson, Drew Ellis – Finance Committee Member, Jack Kahler – Finance Committee Member, Steve Vondrak, Dr. Ann Riebock, Robert Ciserella, and Phyllis Hanna.

The meeting was called to order at 6:32 pm.

I. Review of November 16, 2009, Meeting Minutes

The committee reviewed and approved the minutes. These minutes will be posted to the District website.

II. Discussion of Baker Tilly Comprehensive Annual Financial Report presentation

The committee confirmed that representatives from Baker Tilly should be at the January 4, 2010 Finance Committee Meeting and then present at the Board of Education meeting that same night.

III. Appointment of Freedom of Information Act (FOIA) Officer

The committee reviewed the administrative recommendation to appoint the Assistant Superintendent of Finance Facilities and Operations and the Superintendent as the FOIA Officers for the District. The committee also discussed some of the changes in the FOIA rules effective January 1, 2010.

IV. Other

Bob Solak initiated a discussion regarding the role of the architect of record and building a new building or a large building renovation project. The discussion included the concept of using the RFQ (request for qualifications) process for architectural services for a dedicated building project. The administration will do some research in this area and report back to the committee.

V. Adjourn

The meeting adjourned at 7:10 pm.