

**MINUTES
GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION
PUBLIC HEARING
2003-2004 BUDGET
SEPTEMBER 22, 2003**

CALL TO ORDER AND ROLL CALL

President Vivoda convened the Public Hearing on the 2003-2004 Budget at 7:15 p.m. Members of the District 41 Board of Education present: Mr. Willie DiFabio, Mrs. Debbie Hoffman, Mr. John Marcheschi, Mrs. Carol McElvain, Mr. John Ruckstaetter, Mr. Walter Snodell and Mr. Vivoda.

2003-2004 BUDGET:

President Vivoda stated that the purpose of the public hearing was to obtain input on the 2003-2004 proposed budget before its adoption during the September 22, 2003 Regular Meeting of the District 41 Board of Education.

Superintendent Jack Barshinger turned the floor over to Jeanette Kreuz, Assistant Superintendent for Finance and Operations. Mrs. Kreuz stated that the budget has been on display since August 21, 2003 at the District 41 Central Services Office, schools and website, and at the Glen Ellyn Public Library. Mrs. Kreuz continued by reviewing:

- Revenue by source of funds
- Expenditures by Function (All funds)
- Expenditures by Object (All funds)

President Vivoda asked if anyone wished to address the board on the 2003-2004 proposed budget. There being no requests, President Vivoda closed the Public Hearing at 7:20 p.m.

**MINUTES
GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 22, 2003**

The regular meeting of the Board of Education of Glen Ellyn School District 41 was held on Monday, September 22, 2003, at the District 41 Administration Center, 793 North Main Street, Glen Ellyn, Illinois.

ROLL CALL

President Vivoda called the regular meeting to order at 7:30 p.m. with the Pledge of Allegiance. Members present: Mr. Willie DiFabio, Mrs. Debbie Hoffman, Mr. John Marcheschi, Mrs. Carol McElvain, Mr. John Ruckstaetter, Mr. Walter Snodell and Mr. Vivoda.

SPECIAL RECOGNITION/PRESENTATION

- Student Showcase: Churchill Chess Team. The Board presented certificates of recognition to ten members of Churchill's fourth and fifth grade chess team who won the Illinois Grand Prix award for garnering the most points in total tournament play throughout the season. Churchill principal, Karen Stebel, commended the team on their outstanding achievement and noted that this is a very special honor.
- The Board hosted a reception for new District 41 staff from 7:00-7:15 p.m. New staff members were introduced to the Board of Education by their building principals. President Vivoda welcomed the new staff and reiterated the Board's commitment to hiring and retaining the best and brightest staff.
- C.A.S.E. Overview: Assistant Superintendent for Special Services, Terry Martin and C.A.S.E. Executive Director, Dennis Studinski provided the Board with an overview of C.A.S.E. programs and services. C.A.S.E. is a cooperative organization offering a consortium of special education programs and services to its member districts (Glenbard High School District 87 and the elementary feeder districts). This allows the member districts to provide more services and programs for their students than they could independently. Highlights included the C.A.S.E. mission statement, communities served, board of directors, geographic area, student population, staff, services and programs and professional development opportunities.

Public Participation: Sharon Van Horn, a Hadley parent and member of SERC (Special Education Resource Committee) asked Mr. Martin and Mr. Studinski to consider meeting with SERC members more regularly and suggested additional training as ways to improve communication with the District 41 special education population.

PUBLIC PARTICIPATION

Citizens requesting to speak on non-agenda items were asked to complete a "Request to Address the Board" form and give it to the recording secretary.

There were no requests to address the Board.

CONSENT AGENDA

The Administration recommended approval of the following Consent Agenda items, which are considered routine business by the District 41 Board:

Teaching, Learning and Accountability

1. Personnel Report: Resignation, Employment Contracts (Exhibit)
2. Private Placement: Recommendation that costs in the amount of \$26,000 associated with the private placement at Cove School of a learning disabled student be approved for the 2003-04 school year as well as for the extended school year program during the summer 2004.

Finance, Facilities and Operations Report (Exhibits)

1. Treasurer's Report

2. Investment Schedule
3. Cash Balances Report
4. Revenue Reports by Fund
5. Expenditure Reports by Fund
6. Accounts Payable and Payroll for August 2003 for a total of \$1,934,579.40
7. Vandalism Report
8. Disposal of Surplus Property
9. 2003-04 FOIA Report
10. Copier Paper
11. Property Tax Appeal (Requested by Board president, John Vivoda to pull from consent agenda and move to action items.)

Other Matters

1. Minutes of the August 18, 2003 regular meeting and August 22-23, 2003 special meeting and closed session
2. Gifts and Contributions Annual Report, September 2002 through September 2003 (Exhibit)

Mrs. McElvain moved and Mr. Marcheschi seconded to approve the actions and accept the reports contained in VI. Consent agenda as amended. On a roll call vote answering Aye: DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering Nay: None. Motion carried.

ACTION ITEMS

Policy/Procedures

1. Board Committee and Liaison Assignments: *Mr. Ruckstaetter moved and Mr. DiFabio seconded to approve the attached Board Committee and Liaison Assignments. Motion carried on a unanimous voice vote. (Exhibit)*

Finance, Facilities and Operations

1. Adoption of 2003-2004 Budget: The budget has been on display for public inspection since August 21, 2003. At a public hearing held earlier in the evening, Assistant Superintendent for Finance and Operation, Jeanette Kreuz, presented a short overview of an approximately \$31 million plan for the 2003-2004 year. District 41 follows accepted financial reporting procedures, including an annual audit by certified public accountants. The budget is balanced and complies with State statute governing school district budgeting and accounting procedures. The approved budget will be posted on the web page and placed in each District 41 building and the Glen Ellyn Library. (Exhibit)

Mr. Ruckstaetter moved and Mr. DiFabio seconded to approve the attached resolution adopting the 2003-2004 budget and estimate of the amounts available in each fund, separately, and of expenditures for each. On a roll call vote answering Aye: Ruckstaetter, Snodell, DiFabio, Hoffman, Marcheschi, McElvain and Vivoda. Answering Nay: None. Motion carried.

2. Property Tax Appeal: (Exhibit) The District received notice that Commonwealth Edison is seeking a reduction of its assessed valuation in excess of \$4,600,000. If granted by the PTAB (Property Tax Appeal Board) the reduction would amount to a refund from the District to Commonwealth Edison in excess of \$143,000. The Administration recommended that the Board authorize legal counsel, Franczek Sullivan, (who also happen to be considered experts in this field) to represent the District in the PTAB proceedings.

Mrs. McElvain moved and Mr. Snodell seconded to approve the attached resolution and authorize Franczek Sullivan to act as the District's legal representative in the Commonwealth Edison PTAB proceedings.

Discussion ensued as to whether there should be a cap placed on the dollar amount spent by the District in this matter. The Board amended the motion on the floor as follows:

Mrs. McElvain moved and Mr. Snodell seconded to approve the attached resolution and authorize Franczek Sullivan P.C. to act as the District's legal representative in the Commonwealth Edison PTAB proceedings at a cost not to exceed \$25,000. On a roll call vote Answering Aye: McElvain, Ruckstaetter, Snodell Hoffman, Marcheschi, Vivoda. Answering Nay: DiFabio. Motion carried.

BOARD REPORTS

Committee Reports

1. Policy Committee: Mr. DiFabio reviewed the minutes of the September 10, 2003 meeting. (Exhibit)
2. Finance Committee: Mr. Snodell and Mr. Marcheschi reviewed the minutes of the September 8, 2003 meeting. The Business Office will be looking into new reporting procedures that will make ongoing reporting simpler to follow. (Exhibit)
3. Capital Improvement Committee: No Report

Liaison Reports

1. PTA:
 - Hadley: John Ruckstaetter attended the September 9, 2003 PTA meeting. The PTA is off to a great start.
 - Forest Glen: Carol McElvain attended the September 9, 2003 PTA meeting. Watch D.O.G.S. is one of the premier events that will occur throughout the year at Forest Glen. The kickoff on September 5th was attended by more than 300 "dads". Basically they spent a day at the school following their child. Forest Glen is the first school in the State of Illinois to adopt this program.
 - Lincoln: Debbie Hoffman attended the September 19, 2003 PTA meeting. They have begun something new, similar to the Board's "Listening Post."
 - Franklin: John Marcheschi attended the September 18, 2003 PTA meeting. They are also off to a very good start. Mr. Marcheschi asked the PTA to consider implementing the Watch D.O.G.S. program at Franklin.
 - Churchill: Walt Snodell reported on his attendance at the September 4, 2003 meeting.
 - PTA Executive Council: Willie DiFabio attended the September 22, 2003 PTA Council meeting. The Council is forging ahead with a common theme of working together to provide the D41 children with the very best education.

Board members agreed to continue using the current format at PTA meetings, as it seems to be working.

2. Compact for Quality: Debbie Hoffman attended Compact for Quality on September 9, 2003. Member districts shared knowledge and are trying to make the meetings meaningful. The next meeting will focus on student progress and progress reports.
3. PEP: Conducted a planning meeting on September 6, 2003. They are trying to reenergize and move forward. They are in the process of reevaluating their mission statement and goals. It was a great planning session and looking forward to a good year.
4. LEND Legislative Liaison: Mr. Vivoda reported on the September 13, 2003 Legislative Breakfast meeting. Mr. DiFabio expressed his desire for a format change.
5. GEEA Supplemental Pay Review Committee: Debbie Hoffman reported on her attendance at the GEEA Supplemental Pay Review meeting. The Supplemental Pay Review Committee is in the process of establishing procedures.

No liaison reports were provided for Technology, Insurance, Glen Ellyn Intergovernmental and the Special Education Resource Committee.

SUPERINTENDENT'S REPORT

Information and Announcements

1. Enrollment Report: Dr. Barshinger reviewed the attached Sixth Day Enrollment Report for September 4, 2003. The Report included enrollment projections taken from a reported compiled in November 2002 by Ehlers & Associates. Dr. Barshinger noted that fall 2003 enrollment came within 1% of projections. (Exhibit).
2. Building Capacity Report: Dr. Barshinger reviewed the attached Building Capacity Report and noted that building capacity varies significantly depending on class sizes. Other factors such as student services, workspace and scheduling affect building capacity at our schools. (Exhibit)
3. Facility Workshop Dates: Dr. Barshinger presented the Board with a draft plan to study District 41 facilities. The attached plan includes a series of three special board workshops to examine data, gather public input, brainstorm options and develop an action plan for housing current and anticipated students. (Exhibit)

The Board was agreeable with both the workshop dates and format of the draft plan. They also discussed the importance of giving the public an opportunity to provide input during these workshop sessions. Dr. Barshinger explained that this plan builds on the work of the Blue Ribbon Committee, which provided a foundation for facility planning. The focus for the Board will now be on the philosophical issues.

Discussion Items:

1. Update on the Personnel Process: Dr. Barshinger reported that the District has begun to map out new HR processes. He reviewed the current process via overhead presentation and highlighted some of the proposed changes. He hopes to bring a program plan to the Board of Education in March 2004.
2. Update on the Lincoln Portable: Mrs. Kreuz updated the Board on Lincoln's portable classrooms, now referred to as the "learning cottages" via overhead presentation that included pictures of the completed classrooms.

FUTURE BOARD DISCUSSION TOPICS

1. Student Report Cards
2. HR Issues
3. Board Room Sound System
4. Taping of Closed Meetings

OTHER BUSINESS

None

ADJOURN TO CLOSED SESSION

At 9:40 p.m. Mr. DiFabio moved and Mr. Marcheschi seconded to adjourn to closed session for the following reasons:

- *to discuss collective negotiating matters between the school district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;*
- *to discuss information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the school district*

On a roll call vote answering Aye: Marcheschi, McElvain, Ruckstaetter, Snodell, DiFabio, Hoffman and Vivoda. Answering Nay: None. Motion carried.

RETURN TO OPEN SESSION

At 11:12 p.m. Mr. Snodell moved and Mr. Marcheschi seconded to adjourn closed session and return to open session. On a roll call vote answering Aye: DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering Nay: None. Motion carried.

ADJOURN REGULAR MEETING

There being no further business, Mr. DiFabio moved and Mr. Ruckstaetter seconded to adjourn the regular meeting of the Board of Education at 11:13 p.m. On a roll call vote answering Aye: DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering Nay: None. Motion carried.

Recorded: September 22, 2003

Deborah M. Hoffman, *Secretary*

Approved: October 20, 2003

John J. Vivoda, *President*