

**MINUTES
GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION
PUBLIC HEARING
HADLEY JUNIOR HIGH SCHOOL PORTABLE CLASSROOMS
APRIL 19, 2004**

CALL TO ORDER AND ROLL CALL

President Vivoda convened the Public Hearing on the Hadley Portable Classrooms at 7:15 p.m. Members present: DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, and Vivoda. Mr. Snodell arrived at 7:20 p.m.

The purpose of the public hearing was to provide interested parties with an opportunity to give testimony regarding the placement of temporary portable classrooms at Hadley Junior High School. The following testimony was given:

Jeanette Kreuz, Assistant Superintendent for Finance and Operations provided an overview of the plans to date, including legal notices for the public hearing, site plans, a project timeline, etc. Mrs. Kreuz reported that pursuant to the Intergovernmental Agreement, the proposed plan was presented to the Village of Glen Ellyn. The Village has determined that the proposal complies with the standards for setbacks and building height set forth in the Glen Ellyn Zoning Code and that the public hearing notice requirements have been met. The recommended placement for the portable would be on the west side of the building adjacent to the 8th grade wing and would be located a minimum of thirty feet from the building according to code. A covered walkway will be installed between the portable unit and the building.

Mrs. Kreuz also provided the following testimony on behalf of the Village of Glen Ellyn, as they were unable to have a representative present at the public hearing:

1. Landscaping: To screen the proposed classrooms from the adjacent single-family homes to the west, the Village staff recommends that appropriate landscaping be installed to the north, south and west of the proposed classrooms and that such landscaping include, but not be limited to, evergreen trees with a minimum height of 6 feet to provide year round screening.
2. Color: That portable classrooms be painted a color complimentary to the existing school building.

There being no further comments, the Public Hearing on the Hadley Portable Classroom project was adjourned at 7:34 p.m.

**MINUTES
GLEN ELLYN SCHOOL DISTRICT 41
BOARD OF EDUCATION
REGULAR MEETING
APRIL 19, 2004**

The regular meeting of the Board of Education of Glen Ellyn School District 41 was held on Monday, April 19, 2004 in the Mary J. Luginbill Board Room, District 41 Central Services Office at 793 North Main Street in Glen Ellyn, Illinois.

CALL TO ORDER AND ROLL CALL

President Vivoda called the meeting to order at 7:35 p.m. with the Pledge of Allegiance. Members present: Willie DiFabio, Debbie Hoffman, John Marcheschi, Carol McElvain, John Ruckstaetter, Walt Snodell and John Vivoda.

SPECIAL RECOGNITION/PRESENTATION

1. Hadley 2004 Science Olympians: Hadley teacher, Bob Thompson presented an overview of the achievements of the 2004 Hadley Science Olympians. Hadley Olympians will compete in the state meet in Champaign on April 24, 2004. Olympians gave a short demonstration to Board members on one of their inventions, robot billiards. Students who were recognized for outstanding achievement and presented with certificates by the Board of Education: Alex Anderson, Maxon Brown, Brett Buscher, Sarah DelCiello, Josh Hansel, Elizabeth Hoffman, Elliott Johnson, Quinten Krzyskil Spencer Lantz, Michael Lopesciolo, Taylor March, Allison Motel, Chris Trant, Maureen Wheeler and Betsy Williams.
2. Dr. Barshinger explained that the welcome reception and introduction for the Assistant Superintendent for Teaching, Learning and Accountability, Dr. John Correll that was originally scheduled for this evening has been delayed until we can find a mutually convenient date. Board meetings in the district where Dr. Correll is currently employed are on the same evening as District 41.
3. ITBS & CoGAT Review: Quality Specialist, Patty Corwin presented the Board with an overview of the District's ITBS and CoGAT 2003-2004 test results. Ms Corwin explained that the results of the third grade CoGAT standard achievement score of 111, which is a composite of the verbal, non-verbal, and quantitative measures, was above the national average of 100. ITBS actual scores were shown in relation to the predicted achievement levels based on CoGAT correlations. She reported that a disparity in the Language Arts battery may possibly be due to the District's emphasis on the process of writing through "Six Traits" versus the editing skills evaluated on the ITBS. Ms. Corwin also shared the stanine levels of fifth graders on the ITBS this year in relation to their CoGAT test stanines of two years ago as third graders. All standardized test data is now available on the IIRC data warehouse and will be available for teachers to assist in planning differentiated instruction.
4. Teacher Evaluation Report: Members of the Evaluation Committee presented the Board with the third in a series of presentations on the new evaluation process the District is piloting. The presentation focused on an overview of Track II for tenured teachers. Two proposed approaches were discussed that would provide experienced teachers with the appropriate feedback. Teachers would choose a plan in consultation with their evaluator. Next Steps: The District is currently conducting a condensed pilot of the process and will expand the pilot next year. Pilot feedback will be used to refine the process. The Evaluation Committee will meet on May 5th to develop the plan for 2004-2005.

5. Recognition of District 41 Volunteers: In honor of National Volunteer week, Board vice president, Willie DiFabio read aloud the attached Proclamation recognizing the many District 41 volunteers. (Exhibit)

PUBLIC PARTICIPATION

Citizens requesting to speak on non-agenda items were asked to complete a "Request to Address the Board" form and give it to the recording secretary.

There was no public participation.

CONSENT AGENDA

The Consent Agenda was amended as follows:

- *The Board requested that item C13, "Purchase Portable Classroom at Churchill" be pulled from the Consent Agenda and moved to Action Items for discussion.*

The Administration recommended approval of the following Consent Agenda items, which are considered routine business by the District 41 Board:

Teaching, Learning and Accountability

No action.

Policy

1. 1st Reading: (Revision) Policy #2:100, Board Member Conflict of Interest (Exhibit)
2. 1st Reading: (New) Policy #2:105, Ethics & Gift Ban (Exhibit)

Finance, Facilities and Operations Report (Exhibits)

1. Treasurer's Report
2. Investment Schedule
3. Cash Balances Report
4. Revenue Reports by Fund
5. Expenditure Reports by Fund
6. Accounts Payable and Payroll for March 2004 in the amount of \$3,186,015.44.
7. Vandalism Report
8. Disposal of Surplus Property
9. 2003-2004 FOIA Report
10. Appointment of School Treasurer & Renewal of Treasurer's Bond
11. Rejection of Bid: Portable Classrooms

Other Matters

1. Board Minutes: March 22, 2004 regular and closed meetings; April 14 special Meeting
2. March Monthly Enrollment Report (Exhibit)
3. 2003-2004 Final School Calendar (Exhibit)

Mr. Ruckstaetter moved and Mr. Marcheschi seconded to approve the actions and accept the reports contained in the Consent Agenda as amended. On a roll call vote answering "Yea": DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering "Nay", None. Motion carried.

ACTION ITEMS

Teaching, Learning and Accountability

1. 2004-05 Program Plan Update: Dr. Barshinger reviewed the 2004-2005 Amended Program Plan. (Exhibit)

Mrs. Hoffman moved and Mr. Ruckstaetter seconded that the Board of Education approve the attached Exhibit as the 2004-2005 Amended Program Plan and authorize the superintendent to begin assignment and employment of staff according to the Program Plan as amended. Motion carried on a unanimous voice vote.

Policy/Procedures

No action.

Finance, Facilities and Operations

1. Purchase of Churchill Portable Classrooms: The Administration recommended that the Board of Education purchase the four-unit portable classroom from GE Modular Space for the cost of \$70,400 as presented on the attached Exhibit. The Administration anticipates completion of the project for the start of the 2004-2005 school year. (Exhibit)

Discussion ensued regarding the rationale behind purchase vs. lease. Besides the cost savings in finance charges, purchase allows for more flexibility with the vendor and the units will have some resale value.

Mr. Snodell made a motion that was seconded by Mrs. Hoffman to approve the purchase of the Churchill Portable Classrooms as presented. On a roll call vote answering "Yea", Snodell, DiFabio, Hoffman, Marcheschi, McElvain and Vivoda. Answering "Nay", Ruckstaetter. Motion carried.

2. Authorization to Install Hadley Portable Classrooms: The Administration recommended that the Board of Education authorize the Assistant Superintendent for Finance and Operations to install a four-room portable classroom at Hadley Junior High School for the 2004-2005 school year.

Mr. DiFabio moved and Mr. Snodell seconded that the Board of Education authorize the installation of Hadley Portable Classrooms as presented. Motion carried on a 6-1 voice vote.

Mr. Ruckstaetter explained his opposition to the installation of portable classrooms in any of the District 41 schools. He believes that doing so conflicts with the District's mission statement. He is encouraged however, by the facilities review process in which the board has been involved, and the possibility of long-term solutions to the District's overcrowding.

3. Approval to Purchase Portable Classrooms for Hadley Junior High School: The Administration recommended that the Board of Education purchase the four-unit portable classroom from Innovative Modular Solutions at a cost of \$79,280 as presented on the attached Exhibit. The Administration anticipates completion of the project for the start of the 2004-05 school year. (Exhibit)

Mr. Marcheschi moved and Mr. Snodell seconded to approve the purchase of the Hadley portable classrooms as presented. On a roll call vote answering "Yea", Marcheschi, McElvain, Snodell, DiFabio, Hoffman, and Vivoda. Answering "Nay" Ruckstaetter. Motion carried.

Other Matters

No action.

BOARD REPORTS

Committee Reports

1. Policy Committee: No report was given.
2. Finance Committee: No report was given.
3. Capital Improvement Committee: No report was given

Liaison Reports

1. PTA Executive Council: No report was given.
2. Hadley PTA: No report was given.
3. Ben Franklin PTA: No report was given.
4. Forest Glen PTA: No report was given.
5. Abraham Lincoln PTA: No report was given.
6. Special Education Resource Committee: No report was given.
7. Learning Leadership Team: No report was given.
8. Compact for Quality: No report was given.
9. Consortium for Educational Change: No report was given.
10. Partnership for Educational Change: (Ruckstaetter) Still time to apply for PEP Grants. The deadline is April 30, 2004.
11. Technology Planning: (DiFabio/Snodell) No report was given.
12. LEND: (Ruckstaetter) No report was given.
13. GEEA Supplemental Pay: (Hoffman) No report was given.
14. Insurance: (Hoffman) No report was given.

SUPERINTENDENT'S REPORT

- A. Facilities Update: Dr. Barshinger reported that District 41 will hold its fifth public facilities workshop this year on April 26, 2004, 7:30 p.m. at Hadley. The workshop will be a learning session on multi-track, year-round education. Multi-track year-round education allows buildings to accommodate more students by staggering schedules. Part of this learning curve will be a presentation to staff, administrators, board and PTA Council representatives by Dr. Charles Ballinger, Executive Director Emeritus, National Association for Year-Round Education. Next Steps: The Board will begin its deliberation process with the data presently available. Board requested that a calendar and/or timeline for the different options be available for May 10, 2004 meeting. The board emphasized the fact that it has not yet made a decision.
- B. School Construction Grant: Dr. Barshinger reported that the District's application has been accepted by the state, but the program has been suspended due to lack of funds.
- C. SIP Summit: Dr. Barshinger reported that representatives of the Park District, YMCA and Library met with PTA Council today to look at various child care programs that might be provided to accommodate the needs of District 41 parents on the late start SIP days. There are already adequate programs in place for those that require wrap-around services. However, extensive discussion took place about the programs and services available for parents that have arranged to drop off their children and head to work. Dr. Barshinger was very pleased with the wide menu of programs from early morning until the start of school on SIP days. More information on programs should be available to parents by the end of June.

ANNOUNCEMENTS

- Board Self-Evaluation: The Board of Education is conducting a self-evaluation process that includes a general review and a 360 evaluation. The information obtained during the process will be used for planning next year.
- Superintendent's 360 Evaluation
- Upcoming board meetings:
 - April 26, 2004-Facilities Workshop, 7:30-9:30 at Hadley

- May 3, 2004-Dinner and Planning Meeting to review the District's Vision and Strategic Initiatives, 6:00 – 9:00 p.m., Central Services Office
- May 10, 2004-Facilities Workshop, 7:30-9:30 Forest Glen School
- May 24, 2004-Board and Superintendent Evaluation Dinner Meeting, 6:00 – 9:00 p.m., 120 Ocean Place, Wheaton

FUTURE BOARD DISCUSSION TOPICS

1. Parent Teacher Conferences

OTHER BUSINESS

None.

ADJOURN TO CLOSED SESSION

At 9:30 p.m. Mrs. McElvain moved and Mr. Ruckstaetter seconded to adjourn to closed session for the following reasons:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.*
- *Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).*
- *The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).*
- *Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).*

On a roll call vote answering "Yea": DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering "Nay": None. Motion carried.

RETURN TO OPEN SESSION

At 10:58 p.m. Mr. Snodell moved and Mrs. McElvain seconded to adjourn closed session and return to open session. On a roll call vote answering "Yea": DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda Answering Nay: None. Motion carried.

ACTION FROM CLOSED SESSION

1. Personnel Report: *Mr. Snodell moved and Mrs. McElvain seconded to approve the April 19, 2004 Personnel Report as presented on the attached exhibit. On a roll call vote answering "Yea": DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell and Vivoda. Answering "Nay": None. Motion carried. (Exhibit).*
2. Approval of Administrative Employment Contract for John Correll, Assistant Superintendent for Teaching, Learning and Accountability: *Mrs. Hoffman moved and Mrs. McElvain seconded to approve the 2004-2005 employment contract for Dr. John Correll as Assistant Superintendent for Teaching, Learning and Accountability. On a roll call vote answering "Yea": Snodell, DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter and Vivoda. Answering "Nay": None. Motion carried.*
3. Approval of Administrative Employment Contract for Doug Craig: *Mr. DiFabio moved and Mr. Ruckstaetter seconded to approve the 2004-2006 employment contract for Doug Craig, Principal of Forest Glen School. On a roll call vote answering "Yea": Marcheschi, McElvain, Ruckstaetter, Snodell, DiFabio, Hoffman and Vivoda. Answering "Nay": None. Motion carried.*

ADJOURN REGULAR MEETING

There being no further business, Mr. Snodell moved and Mrs. McElvain seconded to adjourn the regular meeting of the Board of Education at 11:05 p.m. On a roll call vote answering "Yea": DiFabio, Hoffman, Marcheschi, McElvain, Ruckstaetter, Snodell, and Vivoda. Answering "Nay": None. Motion carried.

Recorded: April 19, 2004

Deborah M. Hoffman, *Secretary*

Approved: May 17, 2004

John J. Vivoda, *President*