



07-12

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

AGENDA*
BOARD OF EDUCATION REGULAR MEETING
NOVEMBER 27, 2006
DISTRICT 41 ADMINISTRATION CENTER
793 N. MAIN ST., GLEN ELLYN, IL 60137
MARY J. LUGINBILL BOARD ROOM

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Participation**
- V. Presentations and Reports**
- A. 2006 Levy Presentation Handout
- VI. Approval of Consent Agenda**
- A. Teaching, Learning and Accountability
1. Personnel Report Handout
- B. Finance, Facilities and Operations (*\$ denotes financial attachment*)
1. Treasurer's Report \$Attachment 1
2. Cash Balances Report \$Attachment 2
3. Investment Schedule \$Attachment 3
4. Monthly Budget Report \$Attachment 4
5. Accounts Payable and Payroll \$Attachment 5
6. Vandalism/Damage Report \$Attachment 6
7. Disposal of Surplus Property \$Attachment 7
8. 2006-2007 FOIA Report \$Attachment 8
- C. Other Matters
1. Board Regular & Special Meeting Minutes Attachment 1
- November 13, 2006 Regular Meeting
- VII. Action Items**
- A. Capital Improvement Projects, Summer 2007 \$Attachment 10
- B. Establish Date and Time for Truth in Taxation Hearing Handout
- C. Resolution of Levy Intent Handout
- VIII. Upcoming Meetings**
- November 30, 2006 Boundary Advisory Committee Community Forum
 - December 12, 2006 Special Meeting-Targeting Achievement Through Governance
 - December 18, 2006 Regular Meeting
- IX. Superintendent's Report**
- Boundary Update
- X. Discussion Items**
- A. 10 Year Life Safety Survey \$Attachment 9

*Note: The information in this agenda is subject to change.

XI. Public Participation**XII. Closed Session**

(Note: Following are the legal reasons for conducting a closed session. The board will identify the specific reason before going into closed session.)

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- D. Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. ILCS 120/2(c)(4).
- E. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- F. The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- G. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- H. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), as amended by P.A. 93-79 and P.A. 93-422.
- I. Student disciplinary cases. 5 ILCS 120/2(c)(9).
- J. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- K. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- L. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- M. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- N. Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

XIII. Return to Open Session**XIV. Adjourn Regular Meeting**



Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

MINUTES

**REGULAR MEETING
BOARD OF EDUCATION
GLEN ELLYN DISTRICT 41
DISTRICT 41 ADMINISTRATION CENTER
793 N. MAIN ST., GLEN ELLYN, IL 60137
MONDAY, NOVEMBER 13, 2006, 7:30 P.M.
BOARD OF EDUCATION REGULAR MEETING**

- I. Call to Order:** President Vivoda called the meeting to order at 7:30 p.m.
- II. Pledge of Allegiance:** President Vivoda led in the Pledge of Allegiance and welcomed meeting attendees.
- III. Roll Call:** Members present were Kevin Cosgrove, Terra Howard, Debbie Hoffman, John Kenwood, Carol McElvain and John Vivoda.
- IV. Public Participation:** President Vivoda asked if there were any requests from the public to address the Board. There was no public participation
- V. Presentations and Reports**
 - A. Five-year financial projections: Scott Smith and Mike Frances of PMA Financial Network, Inc. gave a presentation via PowerPoint on the District's five-year financial projections and planning program. Scott Smith explained that the program model being presented is built on certain assumptions and the development of a historical file (four years of audited Annual Financial Reports, unaudited FY2006 ending balances, current budget, tax levy/extensions, EAV, maximum tax rates, enrollment, class sizes and compensation and benefits). Highlights of the presentation included a review of:
 - Revenues and Revenue Assumptions
 - Expenditures and Expenditure Assumptions
 - Enrollment Assumptions
 - Staffing Assumptions
 - General Fund Balances excluding early taxes
 - Aggregate Fund Balances excluding early taxes

A copy of the complete presentation is attached.

(Attachment)

Following PMA's presentation the Board's discussion focused primarily on the projected deficit for the ensuing years, the future of the District's financial health and what factors will impact that health.

- Change in General State Aid status from Alternate Formula to Flat grant
- The impact of potential legislative changes (i.e. pre-school for all, all day kindergarten, funding formula changes).
- Significant increases in salary and benefits
- Growth in the state's pension problems

Dr. Riebock thanked Scott Smith and Mike Frances for the presentation and for their ongoing efforts to educate the Board and the District on its financial health.

B. Focus Group Discussion for Assistant Superintendent for Finance, Facilities and Operations: Director of HR, Laurie Campbell and Part-time Interim Assistant Superintendents, Ed Kula and Tom Swenson reported that the District has begun the search process for the Assistant Superintendent for Finance, Facilities and Operations for the 2007-2008 school year. One of the first steps in this process is to gather information from various stakeholder groups about desired characteristics for the position, anticipated issues that will be faced, and other general information related to the search. The Board was selected as the first focus group to discuss the criteria for this position. Below is a reflection of the Board's responses to the slate of questions that will be used during the focus group meetings.

1. What professional experiences will benefit the successful candidate for this position?
 - Prefer multiple years of financial management experience balanced across the educational and business arenas
 - Ability to hit the ground running
 - Ability to quickly analyze our environment
 - FFO skills and strengths that will compliment those of the superintendent
 - Ability to look for greater efficiencies within the system
 - Creative and innovative thinking within a school district setting

2. Envision the ideal candidate for this position. What personal qualities or traits should that candidate possess?
 - Team player; works well with all colleagues and stakeholders
 - Ability to make difficult decisions
 - Excellent communication skills
 - Transparent in communication
 - Professional level presentation skills
 - Articulate, particularly in translating school finance into lay persons terms
 - Non-complacent: someone who aspires for more
 - Seeks to continuously improve

- Meets challenges "head on"
 - Learner-centered and fiscally responsible
 - Creative
 - Innovative
 - Trustworthy
 - Collaborative
3. What issues/problems/challenges will require the attention of the Assistant Superintendent in the first few months here at District 41?
- The impact of 5-year, long-range financial projections
 - Understanding and analyzing the current financial situation
 - Ability to communicate the value of our system to taxpayers and other stakeholders
 - Assist the newly organized Board in understanding the value of our system
 - Rising health care costs and insurance benefits
 - Developing a plan to foster financial trust with community
 - Enrollment analysis and space planning
 - Referendum issues
 - Facilities management
4. What mid-range (two to five years) issues/problems/challenges will the successful candidate need to confront in this District?
- Refer to answers in question #3 – they overlap.
5. What weight would you assign to "years of experience in a similar position" compared to other criteria for this position in District 41?
- Refer to answers in questions #1 and #2 above
6. In your opinion, what processes/activities are critical to the search and selection of the best candidate for this position?
- Networking and recruiting of existing, high-performing individuals
 - Community involvement with the final decision resting at the District level

VI. Approval of Consent Agenda

- A. Teaching, Learning and Accountability
1. Personnel Report (Attachment)
- B. Finance, Facilities and Operations (*\$ denotes financial attachment*)
1. Interim Paid Bills (Attachment)
- C. Other Matters
1. Board Regular & Special Meeting Minutes
 - October 30, 2006 Regular & Closed Meeting

John Kenwood moved and Kevin Cosgrove seconded to approve the actions and recommendations contained in Section V, Consent Agenda. On a roll call vote

*answering Aye: Cosgrove, Howard, Hoffman, Kenwood, McElvain and Vivoda.
Answering Nay: None. Motion carried.*

VII. Upcoming Meetings

- November 17 -19, 2006 – Triple I Board Conference
- November 27, 2006 – Regular Board Meeting

VIII. Superintendent's Report: Dr. Riebock reported on the following items:

- A. American Education Week: Dr. Riebock noted that November 12 marks the beginning of American Education Week and expressed her appreciation to all staff who have contributed to creating an environment that is learner-centered.
- B. Boundary Advisory Committee: Dr. Riebock provided an update on the November 9 meeting. She explained that the Committee has been thorough in their research and recognizes the complexities of this issue. Last week, they worked in teams to review the data that has been presented to date and began to create different scenarios for possible school attendance boundary adjustments for the 2007-2008 school year. The Committee is nearing the end of their work and this Thursday they will be finalizing their rationale and criteria for the preliminary recommendations that will be discussed with the public at the November 30 meeting. Since this is a community forum and not a board meeting, the Board's role will be as community members and listeners. The Committee will present its recommendation to the Board of Education on December 18, 2006 at the regular Board of Education meeting.

IX. Discussion Items

- A. High Achieving Students: The Board engaged in a philosophical discussion about "high achieving students." Dr. Riebock referred to the Board's work during their August retreat which included a discussion where the Board directed Dr. Riebock to develop two-year and five-year plans that focus on the District's commitment to student achievement, financial health and public engagement. During the context of that discussion the Board entered into a conversation about student learning and as one of their goals, charged themselves with defining a high achieving student. The purpose of this meeting segment was to begin that discussion.

The Board began their discussion at a strategic level referring to the District's Vision of "Exceptional Learning in a Respectful and Supportive Environment". The following is a reflection of their thoughts and discussion:

- Consider that there are three components of exceptional learning (emotional, curricular and environmental)
- Maintain a core curriculum
- Understand the curriculum more deeply rather than trying to get through it; the process is as important as the answer
- Integrate subject curriculums
- Create a learning environment that is child-centered and recognizes that high achievement may look different for each child

- Focus on individual goal setting (foster a greater understanding of how children learn and express themselves and recognize that it can be different for each child)
- Set the bar and create an environment that provides opportunities to teachers and children for an exceptional learning environment (students can recognize the higher bar and accept responsibility for their own learning)
- Create an environment that fosters deep learners and provides opportunities for students to think about their learning and make connections; to be motivated, creative, curious and explore learning

Next Steps: President John Vivoda asked the Board to consider "charging" the District's Continuous Improvement Team (CIT) with developing a formalized description that incorporates the substance of their discussion and desired characteristics of high achieving students and exceptional learning. It was the consensus of the Board that this would be a good first step. The Board can expect to see a draft document from CIT early next year. Dr. Riebock further suggested that CIT connect the Board's charge regarding high achieving students with her two-year plan.

X. Public Participation: President Vivoda asked if there were any requests from the public to address the Board. There was no public participation at this time.

XI. Adjourn Regular Meeting: *Terra Howard moved and Debbie Hoffman seconded to adjourn the regularly scheduled meeting at 9:32 p.m. Motion carried on a unanimous voice vote..*

Recorded: November 13, 2006

Deborah M. Hoffman, Secretary

Approved: November 27, 2006

John J. Vivoda, President

Finance, Facilities and Operations

Financial Attachments

**Board Meeting
November 27, 2006**

Glen Ellyn School District 41

Period Ending: October 31, 2006

Draft Until Approved

Finance, Facilities and Operations
Financial Attachments
November 27, 2006

Table of Contents

	\$ Attachment	Page
1. Treasurer's Report	\$Attachment 1	1
2. Cash Balances Report	\$Attachment 2	2
3. Investment Schedule	\$Attachment 3	3
4. Monthly Revenue/Expenditure Summary Report	\$Attachment 4	5
5. Accounts Payable and Payroll	\$Attachment 5	7
6. Vandalism/Damage Report	\$Attachment 6	8
7. Disposal of Surplus Property	\$Attachment 7	9
8. 2006-2007 FOIA Report	\$Attachment 8	12
9. Ten Year Health/Life Safety Survey – 2006	\$Attachment 9	13
10. Capital Improvements, Summer 2007	\$Attachment 10	14
11. Establish Date & Time for the Truth in Taxation Hearing	Handout	
12. Resolution of Levy Intent	Handout	

Glen Ellyn School District 41

Treasurer's Report for the Month of October, 2006

FUND	FUND BALANCE 9/30/2006	CASH BAL. 9/30/2006	REVENUE	EXPENDITURES	INVESTMENTS (Increase) Decrease	LIABILITIES Increase (Decrease)	CASH BAL. 10/31/2006	INVESTMENTS AT COST 10/31/2006	CASH + INVESTMENTS	LIABILITIES - RECEIVABLE (YTD)	FUND BALANCE 10/31/2006
General Fund	\$ 26,968,334.42	\$ 9,014,597.89	\$ 925,478.10	\$ 3,337,461.10	\$ -	\$ (271.24)	\$ 6,602,343.65	\$ 17,949,547.20	\$ 24,551,890.85	\$ (4,460.57)	\$ 24,556,351.42
Self-Insurance	130,639.95	130,639.95	20,391.39	33,144.98	-	-	117,886.36	-	117,886.36	-	117,886.36
Insurance	(123,287.19)	(123,287.19)	278,578.81	276,487.26	-	-	(121,195.64)	-	(121,195.64)	-	(121,195.64)
Bond & Interest	2,381,333.62	81,333.62	29,433.31	-	-	-	110,766.93	2,300,000.00	2,410,766.93	-	2,410,766.93
MRF	761,291.06	211,291.06	41,525.30	74,280.01	-	-	178,536.35	550,000.00	728,536.35	-	728,536.35
S&C Life Safety	21,315.97	21,315.97	77.12	-	-	-	21,393.09	-	21,393.09	-	21,393.09
S&C Capital Improv	320,662.07	20,662.07	9,933.75	-	-	-	30,595.82	300,000.00	330,595.82	-	330,595.82
Working Cash	2,578,968.14	29,875.82	3,643.39	-	-	-	33,519.21	2,549,092.32	2,582,611.53	-	2,582,611.53
Totals	\$ 33,039,258.04	\$ 9,386,429.19	\$ 1,309,061.17	\$ 3,721,373.35	\$ -	\$ (271.24)	\$ 6,973,845.77	\$ 23,648,639.52	\$ 30,622,485.29	\$ (4,460.57)	\$ 30,626,945.86

Draft Until Approved

1

Glen Ellyn School District 41
 Cash Balances
 October 31, 2006

Fund	Total Liquid Funds 09/30/06	Ill Public Treas Investmt Pool	ISDLAF Svgs Acct Deposits	Cash Deposits	Total Liquid Funds 10/31/06
General Fund	\$ 9,014,597.89	\$ 4,892,052.58	\$ 1,300,003.38	\$ 410,287.69	\$ 6,602,343.65
Self-Insurance	130,639.95	117,886.36	-	-	117,886.36
Insurance	(123,287.19)	(121,195.64)	-	-	(121,195.64)
Bond & Interest	81,333.62	109,334.75	-	1,432.18	110,766.93
IMRF	211,291.06	148,880.18	-	29,656.17	178,536.35
S&C Life Safety	21,315.97	3,430.62	-	17,962.47	21,393.09
S&C Capital Improv	20,662.07	1,741.04	-	28,854.78	30,595.82
Working Cash	29,875.82	9,862.64	-	23,656.57	33,519.21
Totals	\$ 9,386,429.19	\$ 5,161,992.53	\$ 1,300,003.38	\$ 511,849.86	\$ 6,973,845.77

Monthly Yield Averages

IPTIP	October 2006	Money Market	5.171%
		Prime Fund	5.223%
ISDLAF	October 2006	Savings Acct	5.050%
		Liquid Acct	4.980%

Glen Ellyn School District 41
 Investment Schedule
 October 31, 2006

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
General Fund								
H308	5010021473	12/07/05	12/07/06	365	950,000.00	4.000%	38,000.00	CD
P325	79706	09/28/06	01/12/07	106	1,450,000.00	5.090%	21,433.78	CD
P327	79703	09/28/06	01/31/07	125	950,000.00	5.090%	16,559.93	CD
P328	79702	09/28/06	02/15/07	140	1,450,000.00	5.090%	28,308.77	CD
P313	73520	05/16/06	02/27/07	287	900,000.00	5.150%	36,445.07	CD
P316	75172	06/22/06	03/14/07	265	1,400,000.00	5.350%	54,379.45	CD
H314	50016574	06/20/06	03/20/07	273	600,000.00	5.400%	24,233.42	CD
P317	75171	06/22/06	03/29/07	280	950,000.00	5.360%	39,061.92	CD
P318	75170	06/22/06	04/12/07	294	1,450,000.00	5.370%	62,718.66	CD
P322	19203	06/22/06	04/27/07	309	949,897.50	5.387%	43,320.09	FNMA
P319	75169	06/22/06	05/14/07	326	850,000.00	5.360%	40,691.95	CD
P320	75168	06/22/06	05/23/07	335	1,000,000.00	5.360%	49,194.52	CD
P321	75167	06/22/06	05/30/07	342	800,000.00	5.370%	40,252.93	CD
P329	79697-701	09/28/06	07/13/07	288	450,000.00	5.130%	18,215.01	CD
P330	79687-96	09/28/06	07/25/07	300	699,000.00	5.170%	29,702.71	CD
P323	19212	06/26/06	09/17/07	448	760,649.70	5.479%	51,153.00	FHLMC
H332	5010023212	09/28/06	09/28/07	365	1,200,000.00	5.520%	66,240.00	CD
P312	73281	04/28/06	10/22/07	542	950,000.00	5.071%	71,535.83	CD
P331	19853	09/28/06	02/13/08	503	190,000.00	4.950%	12,960.86	CD
					17,949,547.20	5.195%	744,407.91	
IMRF Fund								
H308	5010021473	12/07/05	12/07/06	365	50,000.00	4.000%	2,000.00	CD
P325	79706	09/28/06	01/12/07	106	50,000.00	5.090%	739.10	CD
P327	79703	09/28/06	01/31/07	125	50,000.00	5.090%	871.58	CD
P328	79702	09/28/06	02/15/07	140	50,000.00	5.090%	976.16	CD
P316	75172	06/22/06	03/14/07	265	50,000.00	5.350%	1,942.12	CD
P317	75171	06/22/06	03/29/07	280	50,000.00	5.360%	2,055.89	CD
P318	75170	06/22/06	04/12/07	294	50,000.00	5.370%	2,162.71	CD
P322	19203	06/22/06	04/27/07	309	50,000.00	5.387%	2,280.25	FNMA
P319	75169	06/22/06	05/14/07	326	50,000.00	5.360%	2,393.64	CD
P321	75167	06/22/06	05/30/07	342	50,000.00	5.370%	2,515.81	CD
P329	79697-701	09/28/06	07/13/07	288	50,000.00	5.130%	2,023.89	CD
					550,000.00	8.085%	19,961.15	
Bond & Interest Fund								
P326	79704	09/28/06	01/25/07	119	800,000.00	5.090%	13,275.84	CD
P315	75173	06/22/06	01/26/07	218	1,200,000.00	5.340%	38,272.44	CD
P330	79687-96	09/28/06	07/25/07	300	300,000.00	5.170%	12,747.95	CD
					2,300,000.00	5.200%	64,296.22	
S & C Capital Imp								
P313	73520	05/16/06	02/27/07	287	100,000.00	5.150%	4,049.45	CD
P316	75172	06/22/06	03/14/07	265	50,000.00	5.350%	1,942.12	CD
H314	50016574	06/20/06	03/20/07	273	100,000.00	5.400%	4,038.90	CD
P319	75169	06/22/06	05/14/07	326	50,000.00	5.360%	2,393.64	CD
					300,000.00	5.315%	12,424.12	

Glen Ellyn School District 41
 Investment Schedule
 October 31, 2006

Identifier	Certificate #	Issue Date	Maturity Date	#of Days	Amount	Rate	Interest	Type
Working Cash								
P298	16237	11/15/05	11/15/06	365	999,092.32	3.703%	36,996.39	FHLB
P324	76788-92	08/15/06	12/28/06	135	500,000.00	5.282%	9,768.08	CD
P331	19853	09/28/06	02/13/08	503	800,000.00	4.950%	54,572.05	CD
P319	75169	06/22/06	05/14/07	326	50,000.00	5.360%	2,393.64	CD
P321	75167	06/22/06	05/30/07	342	150,000.00	5.370%	7,547.42	CD
P312	73281	04/28/06	10/22/07	542	50,000.00	5.071%	3,765.04	CD
					2,549,092.32	4.956%	115,042.64	

Total Current Operating Funds Investments	23,648,639.52
--	----------------------

Total Investment Interest Due	956,132.05
--------------------------------------	-------------------

Average Portfolio Yield 5.14%

Note: C in the "Identifier" column denotes Community Bank
 H in the "Identifier" column denotes Hinsbrook Bank
 O in the "Identifier" column denotes OakBrook Bank
 P in the "Identifier" column denotes PMA/ISDLAF

Note: CD in the "Type" column denotes Certificate of Deposit
 CP in the "Type" column denotes Commercial Paper
 TN in the "Type" column denotes Treasury Notes
 FHLB in the "Type" column denotes Federal Home Loan Bank Note
 FNMA in the "Type" column denotes Federal Natl Mortgage Assn Note
 FHLMC in the "Type" column denotes Federal Home Loan Mortgage Corporation Note



Glen Ellyn School District 41

Finance, Facilities & Operations

Monthly Revenue/Expenditure Summary Report Overview October 2006

Revenues

Overall our revenues are in line with the prior year's experience. There are some areas that reflect a wider variance from the prior year which are due to timing of revenues being released from the State and Federal agencies, along with larger PEP grant awards than previous years in the miscellaneous revenue area. The variance in the interest earnings is due to overly conservative budgeting.

Expenditures

Overall our expenditures are the same as the prior year's experience. There are some areas that reflect a wider variance from the prior year. This is due primarily to the timing of payments being made to vendors as projects progressed through the summer and to the timing of special education tuition billings being paid.

Glen Ellyn District 41
 Monthly Revenue/Expenditure Summary Report
 October 2006

Revenues

Function	Category	MTD Received	YTD Received	Revenue Budget	To Be Received	YTD % Received	Prior Year % Rec'd
1100	Property Taxes	376,536.57	16,058,500.30	34,340,019.00	18,281,518.70	46.76%	47.10%
1200	Personal Property taxes	180,329.74	415,464.60	802,168.00	386,703.40	51.79%	52.30%
1300	Tuition	-	6,525.96	231,750.00	225,224.04	2.82%	0.00%
1400	Field Trips	476.00	476.00	15,500.00	15,024.00	3.07%	5.46%
1500	Interest Earnings	56,336.07	213,810.55	381,210.00	167,399.45	56.09%	29.07%
1600	Food Services	23,156.11	70,261.31	248,642.00	178,380.69	28.26%	29.51%
1700	Student Fees	14,262.24	360,832.49	390,686.00	29,853.51	92.36%	89.60%
1900	Donations/Misc Revenue	9,690.36	70,197.42	61,115.00	(9,082.42)	114.86%	57.15%
3000	Unrestricted State Funds	92,515.36	277,546.08	1,116,669.00	839,122.92	24.85%	25.32%
3100	Restricted State Funds	201,244.57	491,268.66	1,446,887.00	955,618.34	33.95%	10.10%
4000	Federal Funds	55,543.95	80,274.49	386,792.00	306,517.51	20.75%	23.47%
Grand Total All Funds		1,010,090.97	18,045,157.86	-	39,421,438.00	45.77%	44.68%

Expenditures

Object	MTD Expended	YTD Expended	YTD Encumbrances	Expenditure Budget	Budget Available	YTD % Expended	Prior Year % Exp'd
100	Salaries	1,975,504.72	4,655,243.14	22,951,367.00	18,296,123.86	20.28%	20.29%
200	Benefits	382,799.79	1,026,900.05	4,429,381.00	3,402,480.95	23.18%	22.65%
300	Purchased Services	345,282.55	1,311,098.61	244,957.02	3,211,689.00	40.82%	25.98%
400	Supplies/Materials	189,885.36	742,714.04	262,999.34	2,312,097.00	32.12%	32.41%
500	Capital Outlay	277,241.53	1,397,143.79	104,317.03	1,887,724.00	74.01%	87.73%
600	Dues & Fees	3,251.22	19,736.36	513.94	44,500.00	44.35%	41.34%
700	Principal/Interest Payments		451,357.89		2,508,853.00	17.99%	19.47%
800	Tuition	237,775.94	354,311.32		1,232,000.00	28.76%	15.67%
Grand Total All Funds		3,411,741.11	9,958,505.20	612,787.33	38,577,611.00	25.81%	25.84%

**SUMMARY OF BILLS AND PAYROLL
OCTOBER 2006**

<u>FUND</u>	<u>OCTOBER BILLS/INTERIMS</u>	<u>OCTOBER PAYROLL</u>	<u>TOTAL</u>
General Fund	\$1,356,341.78	\$1,981,119.32	\$3,337,461.10
Bond & Interest	0.00	0.00	0.00
B & I Debt Service Grant	0.00	0.00	0.00
IMRF	74,280.01	0.00	74,280.01
Life Safety	0.00	0.00	0.00
S & C Cap Imp	0.00	0.00	0.00
97 Project Fund	0.00	0.00	0.00
Working Cash	0.00	0.00	0.00
SUB-TOTAL	\$1,430,621.79	\$1,981,119.32	\$3,411,741.11
Self-Insurance	33,144.98	0.00	33,144.98
Insurance	276,487.26	0.00	276,487.26
TOTAL	\$1,740,254.03	\$1,981,119.32	\$3,721,373.35

***November Interims to be released on 11/29/2006** **\$731,174.27**

GRAND TOTAL **\$4,452,547.62**

***Distribution**

General Fund	\$471,099.90
Self-Insurance	1,188.59
Insurance	258,885.78
Bond & Interest	0.00
Life Safety	0.00
S & C Cap Imp	0.00

Total **\$731,174.27**



Glen Ellyn School District 41

**Summary of Vandalism/Damage Occurrence for
November 2006**

Date	Facility	Nature of Vandalism	Initial response	Action Taken to Repair/Replace
Weekend of 11/17/06	Franklin School	Tomatoes were thrown at 11-12 windows & 3-4 screens	The damage was discovered by Head Custodian Marc Henry. Police Report # 06- 1120037427 was filed	The Head Custodian was able to clean the screens and windows.



Glen Ellyn School District 41

Date: November 27, 2006
Title: Disposal of Surplus Property
Contact: Phyllis A. Hanna

Background: When the District identifies equipment that is no longer needed or usable for school purposes, the School Code requires that the Board of Education approve the disposition of this school property.

Discussion: Attached is a list of equipment that has been deemed unusable for District purposes or in disrepair, and that needs to be disposed of.

Recommendation: The Administration recommends that the Board of Education adopt the resolution approving the disposition of school property as indicated above.

Key Objective: Provide resources – people, time and money – to ensure the growth and development of our vision.

**RESOLUTION FOR THE DISPOSAL
OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Board of Education of Glen Ellyn School District 41, DuPage County, Illinois, declares that there is surplus personal property in the School District; and

WHEREAS, such property is described in the attached document; and

WHEREAS, this personal property is no longer needed for school purposes and is not functioning; and

NOW, THEREFORE, Be It Resolved, by the Board of Education, as follows:

1. That the Superintendent is hereby authorized to properly dispose of the property listed on the attachment.

ADOPTED this 27th day of November, 2006 by roll call vote as follows:

YES _____

NO _____

ABSENT _____

Board of Education
Glen Ellyn School District 41
DuPage County, Illinois

President

ATTEST:

Secretary

Assets for Disposal
November 2006

Asset # if known	School Site Origin	Description (Make, Model, etc.)	Serial Number	Acq. Year	Qty.	Acq. Cost	Working Order Y/N?	Obsolete Y/N?
	FG	Canon Bubblejet Printer	030925tt4	2000	1	\$100.00	N	Y
001158	HD	Compaq n115 Laptop	2v24jnzz9w6t	2000	1	\$1,000.00	N	Y
004075	AL	Compaq n180	n180np120x520vc25 2cus	2000	1	\$1,200.00	N	Y
none	HD	Compaq 1020 Laptop	9x31ldlzf2dn	2001	1	\$1,200.00	N	Y
none	HD	Compaq 1020 Laptop	9x31ldlzf2r6	2001	1	\$1,200.00	N	Y
002086	HD	Compaq 1020 Laptop	9x31ldlzf2ra	2001	1	\$1,200.00	N	Y
002127	HD	Compaq 1020 Laptop	9x31ldlzf312	2001	1	\$1,200.00	N	Y
002116	HD	Compaq 1020 Laptop	9x31ldlzf37v	2001	1	\$1,200.00	N	Y
002102	HD	Compaq 1020 Laptop	9x31ldlzh0cz	2001	1	\$1,200.00	N	Y
002112	HD	Compaq 1020 Laptop	9x31ldlzh0dj	2001	1	\$1,200.00	N	Y
002113	HD	Compaq 1020 Laptop	9x31ldlzh0dw	2001	1	\$1,200.00	N	Y
002138	HD	Compaq 1020 Laptop	9x31ldlzh0dx	2001	1	\$1,200.00	N	Y
002087	HD	Compaq 1020 Laptop	9x31ldlzhoe1	2001	1	\$1,200.00	N	Y
002100	HD	Compaq 1020 Laptop	9x31ldlzhoeH	2001	1	\$1,200.00	N	Y
003026	HD	Compaq 9010 Laptop	2ua422p16y	2002	1	\$1,200.00	N	Y
2123	HD	Compaq Armada E500 Laptop	1j07fmz1t236	1998	1	\$3,564.00	N	Y
2126	HD	Compaq Armada E500 Laptop	1j07fmz1z279	1998	1	\$3,564.00	N	Y
2128	HD	Compaq Armada E500 Laptop	1j07fmz1z38n	1998	1	\$3,564.00	N	Y
2130	HD	Compaq Armada E500 Laptop	1j07fmz1z393	1998	1	\$3,564.00	N	Y
2065	HD	Compaq Armada E500 Laptop	1j07fmz1z3a5	1998	1	\$3,564.00	N	Y
2124	HD	Compaq Armada E500 Laptop	1j08fmz1130c	1998	1	\$3,564.00	N	Y
none	HD	Compaq Armada E500 Laptop	3j0cdn94a12z	1998	1	\$3,564.00	N	Y
2089	HD	Compaq Armada E500 Laptop	3j17ftbz3gav	1998	1	\$3,564.00	N	Y
1097	FG	Compaq Deskpro EP	6839cck41054	1997	1	\$1,000.00	N	Y
001162	AL	Compaq n115 Laptop	2v24jnzzax1w	2000	1	\$1,000.00	N	Y
001159	HD	Compaq n115 Laptop	2v24jnzz9w6w	2000	1	\$1,000.00	N	Y
	FG	Dell D1028L Monitor	66746-j97th-38	est. 1998	1	\$150.00	N	Y
	AL	HP LaserJet 2100	usgz037049	1999	1	\$500.00	N	Y
	FG	Labtech headphones		est. 2002	50	est. total \$750.00	N	Y
	FG	Originally from LLC, but now located in a hallway near the gym AV cart, 4.5' tall, labeled "Podulka"		Unknown	1	Unknown	Y	Y



Glen Ellyn School District 41

**Freedom of Information Act (FOIA) Requests Report
FY 2006-2007**

Reporting Period	Date Received	Date of Response	Request Summary
06/17/2006 - 07/12/2006			No FOIA requests were received during this period.
07/13/2006 - 8/16/2006	07/24/06	07/25/2006	" <i>Settlement Agreement</i> in the case of 05 CV 03638, <u>Roller v. Board of Education of Glen Ellyn School District #41</u> "
8/17/2006 - 9/12/2006			No FOIA requests were received during this period.
9/13/2006 - 10/24/2006			No FOIA requests were received during this period.
10/25/2006 - 11/21/2006			No FOIA requests were received during this period.



Glen Ellyn School District 41

Date: November 27, 2006
Title: Ten-Year Health/Life Safety Survey - 2006
Contact: Phyllis A. Hanna

Background: School Districts are required to submit to the Regional Office of Education a Ten-Year Health/Life Safety Survey Report. District 41 is required to file this report by the end of 2006.

Discussion: In anticipation of meeting this deadline, the District engaged FGM Architects in June 2006 to complete this report. The final report for each District property is attached. These reports are based on review of the current Health/Life Safety code as published by the Illinois State Board of Education. Items listed in these reports are subject to final review by the Illinois State Board of Education. A priority code is assigned by FGM to each item listed in the reports. These priorities determine how much time the District has to complete the projects in order to be in compliance: Priority Code a – projects that must be completed within a year from filing of the report, that is, by December 2007; Priority Code b – projects that must be completed within 5 years of filing of the report, that is, by December 2011; and Priority Code c – projects that are architects' recommendations and do not have a deadline for completion.

The current estimated costs for completion of all projects listed in these reports total \$81,468.00. The breakdown is: Priority a: \$17,394; Priority b: \$62,254; and Priority c: \$1,820. Upon reviewing the project listing, the Administration, FGM and the Finance Committee determined to schedule completion of these projects for the 2006-2007 budget year.

Recommendation: For Information Only. Recommendation for approval will be presented at the Board of Education Meeting on December 18, 2006.

Key Objective: Provide resources – people, time and money - to ensure the growth and development of our vision.



Board Report

Glen Ellyn School District 41

Date: November 27, 2006

Title: Capital Improvements, Summer 2007

Contact: Phyllis A. Hanna

Background: The Finance and Facilities Committee has worked with the Administration and FGM Architects to establish a plan for our Summer 2007 Capital Projects.

Discussion: These projects were prioritized based on compliance with our pending Ten-Year Health/Life Safety Survey Reports, and on review of projects from the previous year that received a high priority but were not completed due to funding issues.

The attached listing briefly describes the nature of these projects. The current estimated construction costs of these projects as listed reach a total of \$1,226,171. In Fiscal Year 2006-2007, the Capital Improvements Projects were budgeted at \$1,500,000. We expect that two of the projects listed will incur additional construction costs due to storm water detention issues. These projects are the Franklin parking lot and the Lincoln playground replacement. There are also three projects listed for which we do not yet have estimated project costs. These are the CSO window replacement, Hadley Fitness Lab floor replacement, and Hadley Gym A cork wall board replacements. We are currently finalizing these estimates, but feel that these projects should remain on the list for bidding purposes, so that we can gather estimated costs for budgeting the appropriate amounts if the projects need to be scheduled in a future year.

As we create a long-range financial plan, we will also allocate funds in 2007-2008 for engineering costs to study storm water issues at all of our campuses, along with pursuing the hiring of an outside contractor to perform a building/site security study.

In accordance with our intergovernmental agreement with the Village of Glen Ellyn, all projects that will have an effect on the exterior of our buildings or sites will be reviewed with the Village. We have scheduled a meeting with Village officials for December 20, 2006.

Key Objective: Provide resources – people, time and money - to ensure the growth and development of our vision.

Once the projects have been approved, and after the meeting with the Village of Glen Ellyn, we would then authorize FGM Architects to begin preparing the bid specifications to complete the projects, with an anticipated bid date of January 2007.

Recommendation: The Administration recommends that the Board of Education approve the Summer 2007 Capital Projects as proposed.

Key Objective: Provide resources – people, time and money - to ensure the growth and development of our vision.

Glen Ellyn District 41
Proposed Summer 2007 Projects

Group	Type	Bldg.	Resp.	Description	Projected Cost
Elec.	LS-a	AL	D41	Manual Fire Alarm Station: 06 Lunchroom/Gym	208
Elec.	LS-a	AL	D41	Visual Alarm Device: Librarian Storage	156
Elec.	LS-a	AL	D41	Emergency Lights: 100 Corridor and A-118 MultiPurpose Room	936
Elec.	LS-a	AL	D41	Illuminated Exit Signs: A-134 General Office, C-02-C Corridor C & D, C-06 Corridor, 07 MultiPurpose Room	1,872
Elec.	LS-a	AL	D41	Audio/Visual Device: A-169 Music Classroom	234
Elec.	LS-a	BF	D41	Illuminated Exit Sign: 214 Stage, C05 Corridor	936
Elec.	LS-a	BF	D41	Emergency Light: 216 Boys' Toilet	312
Fire Alarm	LS-a	BF	D41	Visual Alarm Device: 234 classroom, 104 Occ. Therapy, 215 Staff Toilet	312
Fire Alarm	LS-a	BF	D41	Manual Fire Alarm Station: 110 Big Gym, 210 Gym/Lunchroom, 214 Stage	208
Fire Protection	LS-a	BF	D41	New Fire Extinguisher: 110 Big Gymnasium	52
Elec.	LS-a	CH	D41	Illuminated Exit Sign: 101 Corridor to Lobby 102, 126A Stage, 127 Supply	936
Fire Alarm	LS-a	CH	D41	Manual Fire Alarm Station: 211 Computer Lab	208
Elec.	LS-a	CSO	D41	Illuminated Exit Signs: 012 Corridor, 107 Board Room, 110 Waiting Area, 111 Open Office, 125 Archive Work Area, 128 Copy Room	2,496
Elec.	LS-a	FG	D41	Illuminated Exit Sign: 001 Boiler Room; B-3, B-4, B-5, and 105 Early Childhood Classrooms	1,560
Fire Alarm	LS-a	FG	D41	Visual Alarm Device: 105 Toilet	156
Doors	LS-a	HA	D41	Emergency Exit Device: 003 Tech Lab, 107 Band, 201 Storage, Cultural Arts A-B-C	5,616
Elec.	LS-a	HA	D41	Illuminated Exit Sign: 003 Tech Lab, 107 Band	936
Fire Alarm	LS-a	HA	D41	Manual Fire Alarm: 004 Art Room	208
Fire Alarm	LS-a	HA	D41	New Fire Extinguisher: 155 Gymnasium B	52
Doors	LS-b	AL	D41	Repair door and hardware: Electric room	156
Doors	LS-b	AL	D41	New door closers to replace missing/broken ones	3,120
Doors	LS-b	AL	D41	Remove hold open device on door: 06 Lunchroom/gym	Done
HVAC	LS-b	AL	D41	Provide ducted hood over gas range: 09 small group meeting room	3,120
Misc.	LS-b	AL	D41	Caulk pipe penetrations with UL rated fire safing	3,120
Misc.	LS-b	AL	D41	Provide posted occupant load signage: 06 Lunchroom/gym	Done
Doors	LS-b	BF	D41	Provide new door closers	2,496
Doors	LS-b	CH	D41	Provide new door closers	624
Doors	LS-b	CH	D41	Provide door locks: Storage below stage	52
Fire Alarm	LS-b	CH	D41	Provide visual fire alarm signal devices: Toilet rooms 107A & 107B, & 116A	468
Fire Protection	LS-b	CH	D41	Provide sprinkler head: 122 electric room	312
Misc.	LS-b	CH	D41	Provide posted occupant load signage: 127 Gym	Done
Doors	LS-b	CSO	D41	Provide Emergency Exit devices	1,872
Doors	LS-b	CSO	D41	Provide new door closers	1,248

Draft Until Approved

Glen Ellyn District 41
Proposed Summer 2007 Projects

Group	Type	Bldg.	Resp.	Description	Projected Cost
Elect.	LS-b	CSO	D41	Provide hard-wired electric switches	468
Walls	LS-b	CSO	D41	Provide new 1-hr rated drywall partition separation	374
Doors	LS-b	FG	D41	Remove hold open device on door	Done
Misc.	LS-b	FG	D41	Provide posted occupant load signage	Done
Doors	LS-b	HA	D41	Remove hold open device on doors	Done
Doors	LS-b	HA	D41	Replace doors w/ 1-hr rated doors & frames for fire separation	20,800
Doors	LS-b	HA	D41	Provide new door closers	8,112
Misc.	LS-b	HA	D41	Caulk pipe penetrations with UL rated fire safing	312
Misc.	LS-b	HA	D41	Provide posted occupant load signage	Done
Plumb.	LS-c	CH	D41	Replace sewer ejector cover (IAQ), inspect pump: 2 Janitor closet	208
Doors	LS-c	CSO	D41	Repair exit door to close properly	208
Doors	LS-c	HA	D41	Repair door hardware	1,404
Exterior	RL	FG	D41	Playground: demolition & Installation (new equip. from PTA)	62,400
Interior	RL	HA	D41	Corkboards on Gym A walls	TBD
Interior	RL	HA	D41	Lockers: Add 68 4-tier lockers in boys' locker rooms & repair older lockers as needed	5,616
Plumb.	RL	HA	D41	Install thermostatic mixing valve for water heater	15,816
Stair	LS-b	CSO	FGM	Replace stair railings w/code-compliant ones	15,600
Exterior	RL	AL	FGM	Add lift for handicap access to east wing of building	185,513
Site	RL	AL	FGM	Replace blacktop play area in rear of bldg	30,416
Exterior	RL	BF	FGM	Need canopy over stairs at rear entrance to gym - Park District entrance	60,833
Interior	RL	BF	FGM	Replace current Gym Floor with a poured floor GE Park District to share cost (discuss w/Park District)	89,989
Site	RL	BF	FGM	Restructure parking & demolish old playground (Village, water issues)	95,613
Interior	RL	CH	FGM	Replace current Gym Floor with a poured floor GE Park District to share cost (discuss w/Park District)	112,486
Site	RL	CH	FGM	Add outside storage area (so. side of gym) for snow blower, lawn mower, gas, etc.	61,868
Exterior	RL	CSO	FGM	Window replacement for energy savings	TBD
Interior	RL	CSO	FGM	Replace fire alarm system	109,499
Doors	RL	HA	FGM	Magnetic door closers on hallway doors (No. end, Wood blocks now)	33,746
Interior	RL	HA	FGM	Replace current Exercise Room floor with a poured floor	TBD
Roof	Roof	AL	FGM	Install thru-wall flashing, AL A21	20,075
Roof	Roof	BF	FGM	Wall Repairs - Masonry	60,833
Site	RL	HA	FGM	Storage Area equivalent to classroom size (bid as Alt to CH & AL 07 storage project)	200,000
Estimated Projects Total (Construction Only):					1,226,171

Draft Until Approved

Glen Ellyn District 41
Proposed Summer 2007 Projects

Group	Type	Bldg.	Resp.	Description	Projected Cost
Summary:					
<i>Health/Life Safety Survey Projects</i>					
Priority a	17,394				
Priority b	62,254				
Priority c	1,820				
Sub-total:		81,468			
<i>Preventive Roof Projects</i>		80,907			
<i>Building/Site Improvements</i>		1,063,796			
Estimated Project Total:		1,226,171			
Anticipated Professional Fees as related to above:					
		91,500			
Estimated Summer 2007 Projects Total Costs:					
		1,317,671			