



08-22

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

AGENDA

BOARD OF EDUCATION REGULAR MEETING

**MAY 5, 2008
7:30 P.M.**

**DISTRICT 41 ADMINISTRATION CENTER
793 NORTH MAIN STREET
GLEN ELLYN, ILLINOIS**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Participation**
- V. Recognition**
- VI. Presentations and Reports**
- VII. Superintendent's Report**
 - A. Enrollment Update Handout
- VIII. Board Reports**
- IX. Discussion Items**
 - A. Hadley Junior High Portable Classroom Recommendation Attachment 1
- X. Action Items**
 - A. Consent Agenda
 - 1. Human Resources Handout
 - (a) Personnel Report
 - Employment Recommendations
 - Internal Transfers
 - 2. Finance, Facilities and Operations Attachment 2
 - (a) Interim Paid Bills April

- 3. Other Matters
 - (a) Board Regular & Special Meeting Minutes Attachment 3
 - April 28, 2008 Regular & Closed Meetings
- 4. Supplemental Pay Committee Recommendation Attachment 4
- B. Superintendent's Recommendation(s)
 - (a) 2008-2009 School Board Calendar of Regular Meetings Attachment 5
 - (b) Printer Replacement Program Recommendation Attachment 6

XI. Upcoming Meetings

- A. May 7, 2008 Board of Education Special Workshop Meeting, 5:30-8:30 p.m., Forest Glen School
- B. May 19, 2008 Board of Education Regular Meeting, 7:30 p.m., Central Services Office, 793 North Main Street, Glen Ellyn, Illinois
- C. June 9, 2008 Board of Education Regular Workshop Meeting, 6-9:30 p.m., Lake Ellyn Boat House

XII. Public Participation

XIII. Adjourn to Closed Session

XIV. Adjournment

Glen Ellyn School District #41 Board Report

Date: May 5, 2008
Title: Hadley Junior High Portable Classroom Recommendation
Contact: Dr. Ann Riebock, Superintendent

Long-Range Plan Focus: The request for additional facilities supports the Goal #1 of the Long-Range Plan.

Goal #1: Develop a 5-year plan to improve student learning and achievement.

Target #1: Students will use and understand a variety of literacy strategies across content areas and classroom materials will be available for students to have a rigorous literacy experience.

Discussion: Classroom instruction, program offerings and facility use are interconnected. Over the course of this year, the administration has been evaluating whether Hadley can meet its instructional goals within the space that it has. The District has gathered both qualitative and quantitative data, including a space utilization assessment by Amy Yurko of BrainSpaces. While Hadley has had space issues for years, recent instructional developments have brought the issue to a point where the administration feels an additional six portable classrooms are needed. This request will not solve all Hadley's space issues, but will allow the school to better meet the needs outlined below. This is a conservative request, but the Hadley staff has conducted test-fit schedules to ensure that it can make improvements with six additional portable classrooms.

Why six more classrooms are needed:

Hadley Junior High has been undergoing an organizational review and change process (Hadley New Horizons) this current school year with expected implementation of program change recommendations to begin in 2008 and continue through the 2009-2010 school year. Hadley has also begun implementing the District's new balanced literacy curriculum, a research-based approach founded on best practices. Each of these initiatives has intensified the need for additional space at Hadley. The current and expected space need is documented in the recent BrainSpaces space utilization report.

Balanced Literacy: In 2007-8, the District began implementing a balanced literacy framework which calls for a workshop format and uninterrupted blocks of instruction. This does not affect space in the elementary schools, but at Hadley, it does. Currently, many LA teachers not only are traveling from room to room but traveling in mid-block. This breaks up the instruction and erodes the workshop format on which it depends. Access to the supporting materials that are crucial to the effective delivery of the LA block is difficult for those teachers and students who must pack up their room and move during the course of the day. Some improvement can be achieved with scheduling changes, but additional classrooms will provide needed flexibility in scheduling teachers to minimize teachers

sharing rooms and provide for each student to receive their LA instruction in a single block of time from one teacher.

Hadley New Horizons recommendations: Beginning the 2008-2009 school year, Hadley will implement some of the Hadley New Horizons Program review recommendations. Next year, students performing below grade level will be provided Academic Support in place of Large Group; the following year, an additional change is being considered that would provide core enrichment offerings instead of Large Group to students who are at or above grade level performance. Large Group is now offered in an assortment of classrooms, the library, and other non-instructional spaces. The changes proposed will require additional classroom space. Again, some challenges can be met by adjusting the schedule, but test fits show that more classrooms are needed.

Portable Classroom Lease and Installation Information: The portables will be leased from IMS, a dealer with which the District has conducted business for previous portable classrooms. The estimated costs for the portables, landscaping, stairs, and ramps are included as an attachment. Also included in the cost summary attachment are contingency fees, architectural fees, additional electric needs and charges, and the total furnishings including technology that will be needed. A site plan, which is included, has been submitted to the village and approved with recommendations for ramping and landscaping that are included in the cost summary.

Recommendation: It is recommended that the Board of Education approve the installation of six portable classrooms at Hadley Junior High for use beginning in the 2008-2009 school year for a total, one-time cost of \$525,000.00 with an annual renewal cost of \$54,950.00.

This proposal is currently before the Board for discussion with a request for adoption at its May 19, 2008 Board of Education meeting.

**INTERIM PAID BILLS
4/15/08 - 4/30/08**

<u>FUND</u>	<u>TOTAL BILLS PAID</u>
General Fund	\$758,109.82
Bond & Interest	0.00
B & I Debt Service Grant	0.00
IMRF	80,834.44
Life Safety	0.00
S & C Cap Imp	0.00
97 Project Fund	0.00
Working Cash	0.00
SUB-TOTAL	\$838,944.26
Self-Insurance	1,217.60
Insurance	0.00
TOTAL	\$840,161.86



08-21

Glen Ellyn School District 41

Dr. Ann K. Riebock, Superintendent

**MINUTES
BOARD OF EDUCATION REGULAR MEETING
APRIL 28, 2008
7:30 P.M.
HADLEY JUNIOR HIGH SCHOOL, 240 HAWTHORNE, GLEN ELLYN**

Call to Order

Board President, Terra Costa Howard called the April 28, 2008 Regular Meeting of the Board of Education to order at 7:30 p.m.

Pledge of Allegiance

Board Vice President John Kenwood led in the Pledge of Allegiance and welcomed meeting attendees.

Roll Call

Upon the roll being called, the following answered present: Steven Vondrak, Robert Solak, Kevin Cosgrove, John Kenwood, John Vivoda, Erica Nelson and Terra Howard.

Public Participation

Board President Terra Howard welcomed guests and explained that in order for the Board to conduct its business without interruption, there are times set aside on the agenda for public participation and comment.

Mrs. Howard asked attendees who wished to address the Board to complete a form and give it to Maureen Stecker, the Board Recording Secretary. Names will be included in the minutes, which are considered public information and are posted on www.d41.org once approved by the Board.

Mrs. Howard said that the Board is happy to hear comments during the designated time(s) on the agenda, but asked those who wished to address the Board to limit all comments to three minutes and to consider commenting on only new information for the Board's consideration.

- District 41 parents, Marci Crawford, Kathy DiBadj and student Oscar Manning addressed the Board regarding possible changes to the District's Band and Orchestra Programs at Hadley. Mrs. Crawford read aloud a letter sent to Hadley's Music Department by a state contest judge describing the District's program as an excellent program and the talent of the students participating in the program among the best in the state. The parents were concerned that the proposed changes might affect the program's current level of excellence and future success of the program. The parents felt that department instructors, Georgia Alemis and Don Crews should be included in the current program review and future decisions regarding the program.

Presentations and Reports

Hadley School Presentation: The Board of Education meeting was hosted by Hadley Junior High School and was held in the Library Learning Center. The Hadley School presentation included a brief orientation to the middle school environment by Hadley Principal, Dr. Christopher Dransoff and a PowerPoint presentation by Hadley Science teachers, Stephanie Julison and Cheryl Fitch on Hadley's new way of reporting student progress where effort and achievement are separated. Highlights of the PowerPoint presentation included:

- Hadley's Current Report Card and the purpose of grading students
- The rationale for the separation of effort and achievement: For grades to have real meaning, they must be relatively pure measures of each student's achievement of the learning goals/targets/objectives.
- How this way of thinking connects to the District's continuous improvement efforts
- Assessments **For** Learning (or Formative Assessments) are designed to be risk free, and provide direction for improvement and/or adjustment to a program for individual students or for a whole class
- Assessments **Of** Learning (or Summative Assessments) provide scores which are calculated into the final grade and are designed to provide information about a student's achievement at the end of a period of instruction
- The purpose of homework.

Ms. Julison and Mrs. Fitch reported that information regarding this new way of reporting student progress was shared with Hadley staff during an Institute Day; departments discussed what could be done this year; teachers had four grading periods to pilot and practice; staff reflected and offered feedback on process. The feedback was positive and included:

- Grades are not based on practice (risk-free)
- Grades reflect what students truly know and understand – truer picture (not inflated or deflated by homework)
- Communication to students and parents is more meaningful, more specific, and more accurate
- Effort grade is more valid and objective
- Value of effort is emphasized
- Separation will align to future standards-based reporting

Staff concerns included:

- Consistency across grade levels and departments...communicating different messages to teachers, students, and parents
- Lack of parent/teacher/student education
- Fewer academic "grades" in a grading period
- False perception by students – "effort is not important"
- Inconsistent with local high school's model

Opportunities for Improvement included:

- Educate teachers, students, and parents
- Call effort something different so that value held by community can be adjusted
- Seek consistent application of grading practices (interim year)

Next Steps:

- Parent and student education
- No extra credit will be offered
- Homework won't be included in the academic grade

- Monitor/collect feedback throughout the year

Following the presentation Board discussion focused on the parameters for retesting, the trends related to the results, consistency across grade levels and departments and the importance of closing the gap to make this practice successful, identifying criteria for the "effort" grade, parent-student partnerships, and providing more opportunities to parents for feedback.

Superintendent's Report

- Destination ImagiNation: Superintendent Dr. Ann Riebock explained that at the April 14, 2008 Board of Education meeting, Diana Dignan, North Central Regional Director for Destination ImagiNation, presented the Board with information about the program and that both Ben Franklin and Hadley PTA's sponsored teams this year. Four teams will advance from the state competition to the global competition, an international event that will be held in Knoxville Tennessee. Mrs. Dignan asked the Board of Education to consider helping to fund the teams. At that time, the Board said that it would take their request under advisement. After an examination of the District's current and past practices related to the District's financial support of school-sponsored groups, Dr. Riebock said that it has been determined that District 41 does not currently have a policy, procedure and/or consistent application for providing financial resources to school-sponsored team or group activities. Therefore, she is not comfortable recommending that the Board grant financial resources to a team that is non-school sponsored. Dr. Riebock acknowledged that Destination ImagiNation is a very worthwhile activity for District 41 students and that we should examine ways in which we can recognize their achievement.

Next Steps: The Administration will begin work to develop a policy and procedures that address the various levels of support the District would provide to teams which advance to state or national competitions. In addition, it will develop a recommendation to the Board related to support of non-school sponsored activities and the parameters that should be placed around such support.

While some Board members expressed disappointment in the recommendation, they acknowledged the importance of being consistent in our efforts to provide to other organizations. It was agreed that Dr. Riebock would notify Mrs. Dignan by letter of the Board's decision.

Discussion Items

A. Hadley Junior High Portable Classroom Recommendation (Attachment)

Dr. Riebock explained that the Administration's recommendation for six additional portable classrooms at Hadley Junior High is based upon multiple factors, all of which have a programmatic and educational foundation. While Hadley's space crunch has been acknowledged without any programmatic or instructional needs, the driver behind this recommendation is the need for classrooms to accommodate the literacy curriculum implementation and the beginning implementation of the Hadley New Horizons (HNNH), program change recommendations to begin in 2008 and continue through the 2009-2010 school year. Each of these initiatives has intensified the need for additional space at Hadley. The current and expected space need is documented in the recent BrainSpaces space utilization report.

The portables will be leased from IMS, a dealer with which the District has conducted business for previous portable classrooms. The estimated costs for the portables, landscaping, stairs, and ramps are attached. Also included in the cost summary attachment are contingency fees, architectural fees, additional electric needs and charges, and the total furnishings including technology that will be needed. A site plan has been submitted to the Village of Glen Ellyn and approved with recommendations for ramping and landscaping that are included in the cost summary.

The Administration is recommending that the Board of Education approve the installation of six portable classrooms at Hadley Junior High for use beginning in the 2008-2009 school year for a total, one-time cost of \$525,000.00 with an annual lease renewal cost of \$54,950.00.

Dr. Riebock said if the Board affirms this recommendation, the Administration will move forward with the appropriate notification of a public hearing on May 19, 2008 preceding the regular meeting where a recommendation for formal action will be made.

Following the presentation, Board discussion focused on

- The rationale for adding six portable classrooms when there is no projected increase in enrollment and staff for next year. Dr. Riebock noted that the space crunch at Hadley is documented in the recent BrainSpaces space utilization report and this recommendation is more about how we are using our current space for program implementation.
- The cost benefits of purchasing vs. leasing. Dr. Riebock highlighted some of the benefits of leasing the portables vs. purchasing them including: higher costs associated with long term maintenance; Hadley needs a permanent solution and purchasing the portables may send the wrong message to the community.
- This recommendation is validated by the data and research that has been provided.
- The proposed placement of the six portable classrooms and implications on green space.
- Using developer donation funds to finance this project.
- The feasibility of a permanent bricks and mortar solution.

The Board asked Dr. Riebock to provide more detail beyond the conceptual in order to better understand what the key drivers are for the need for additional space usage (i.e. how the six additional portables will positively impact the scheduling issue not only 2008-2009 but also 2009-2010).

Mrs. Howard asked that Board members forward additional items to Dr. Riebock so that she can compile an appropriate and inclusive response to the Board's request for more details regarding this project.

B. 2008-2009 Draft School Board Calendar of Regular Meetings (Attachment)

Board member Erica Nelson asked the Board to consider scheduling the 2008-2009 Board of Education regular meetings on the first and third Mondays, or another day of the week in order to provide an opportunity for the Board and others interested in attending board meetings of District 87 and other governmental agencies.

The Administration will prepare a draft calendar with meetings on the first and third Monday of the month for the Board's further review and consideration at its next meeting.

C. Printer Replacement Program Recommendation (\$Attachment 1)

The District currently has 325 printers used in classrooms and offices throughout the District. These printers include models from various manufacturers. During the Fall of 2007 the Administration began looking at potential options to replace the printers currently used in the District with a goal of creating a replacement for all printers every five years. The replacement program can be phased in over a two-year timeframe that to reflect the expiration of the current lease agreements and to align with the long-range financial plan. This two-year process will help to refresh our printers throughout the District and is a part of the Technology Department's Age and Obsolescence Plan.

Dr. Riebock said that she and Board members received an email inquiry very late in the afternoon from one of the vendors on the bid list. Dr. Riebock will provide the Board with answers to the questions asked prior to a request for action to approve this recommendation on May 5, 2008.

Board Reports

- Erica Nelson attended the LEND meeting last week and encouraged people to visit LEND's website for information on current legislation. Among the topics discussed at the meeting were Senate Bill #2689 that could have huge financial implications to school districts across the state and a review of a PowerPoint presentation developed by the LEND Task Force and Regional Office of Education related to the ENL population. Mrs. Nelson also attended Hadley's PTA meeting on April 17. Discussion included ways in which the PTA can help to support Hadley's vision and the New Horizon's project.
- Kevin Cosgrove attended PTA Executive Council meeting. Topics discussed included a reexamination of the District's RIF (Reduction in Force) process for certified staff.
- Bob Solak attended Franklin PTA meeting. Items discussed included support for students of Destination ImagiNation that are participation in the upcoming global competition, recognition of lunch moms; the slate of candidates for next year's officers and an Earth Day presentation that was attended by Congressman Peter Roskam.
- Steve Vondrak reported that PEP grants will be reviewed at the upcoming meeting; encouraged support of the Music Education Foundation (MEF) and expressed his appreciation to Mike Dorich and Jim Bourke for their participation and support of the RC Club.
- Terra Howard attended Lincoln's PTA meeting and the Community Leaders Meeting (formerly known as Arts Group). She said that it was a good meeting with really good conversation and pointed out how easily misunderstanding and miscommunications can occur. For example, one of the boards of our intergovernmental partners was under the wrong impression that School Week was published by Districts 89 and 41.

Action Items

- A. Consent Agenda: Board President Howard asked if there were any items that Board members wished to remove from the Consent Agenda. Hearing none,

Cosgrove moved and Nelson seconded to approve the actions and recommendations in the Consent Agenda as described below. On a roll call vote answering "Aye": Nelson, Vondrak, Solak, Cosgrove, Kenwood, Vivoda and Howard; answering "Nay": None. Motion carried.

1. Human Resources
 - (a) Personnel Report (Attachment)
 - Employment Recommendations
 - Internal Transfers

- Resignations
 - Renewal/Dismissal of Educational Support Personnel
2. Finance, Facilities and Operations
 - (a) Treasurer's Report (\$Attachment 2)
 - (b) Cash Balances Report (\$Attachment 3)
 - (c) Investment Schedule (\$Attachment 4)
 - (d) Monthly Budget Report (\$Attachment 5)
 - (e) Accounts Payable and Payroll (\$Attachment 6)
 - (f) Vandalism/Damage Report (\$Attachment 7)
 - (g) 2007-2008 FOIA Report (\$Attachment 8)
 - (h) Disposal of Surplus Property (\$Attachment 9)
 - (i) Employee Medical Insurance Plan Renewal Rate (\$Attachment 10)
 - (j) 2008 Churchill Asbestos Abatement Project (\$Attachment 11)
 - (k) Facility Use Agreement – Sportlink, Inc. (\$Attachment 12)
 - (l) Skyward Finance & Human Resources Software Purchase (\$Attachment 13)
 3. Other Matters
 - (a) Board Regular & Special Meeting Minutes
 - Minutes of April 14, 2008 Regular Meeting
- B. Superintendent's Recommendations
1. 2008-2009 Proposed School Calendar (Amended) (Attachment)

Solak moved and Nelson seconded to approve the 2008-2009 Amended School Calendar as presented. On a roll call vote answering "Aye": Kenwood, Vivoda, Nelson, Vondrak, Solak, Cosgrove and Howard; answering "Nay": None. Motion carried.

2. Board Policy Revisions (2nd Reading) and Adoption (Attachment 6)
 - 4:20 & 4:20-AP Fiscal Philosophy Policy & Procedure
 - 5:100 & 5:100AP Staff/Professional Development & In-service Training

Vivoda moved and Solak seconded to approve the 2nd reading and adoption of the school board policies and revisions as presented above. On a roll call vote answering "Aye": Cosgrove, Kenwood, Vivoda, Nelson, Vondrak, Solak and Howard; answering "Nay": None. Motion carried.

Upcoming Meetings

- A. May 5, 2008 Board of Education Regular Meeting, 7:30 p.m., Central Services Office, 793 North Main Street, Glen Ellyn, Illinois
- B. May 7, 2008 Board of Education Special Workshop Meeting, 5-8:30 p.m., Forest Glen School, 561 Elm Street, Glen Ellyn, Illinois
- C. May 19, 2008 Board of Education Regular Meeting, 7:30 p.m., Central Services Office, 793 North Main Street, Glen Ellyn, Illinois

Public Participation

A number of District 41 parents including Rhonda Richie, Karin Manning, Marci Crawford, Daniel Kernan, Carol Tobin, Bob Hernandez and Kathy DiBadj expressed concern relative to

recent recommendations that emerged from a review of Hadley's Exploratory Program as a part of the Hadley New Horizon's project. One of the recommendations being considered is to change Band and Orchestra to an exploratory elective as opposed to a "pull-out" program, which is consistent with the desire to keep students in the class during the day. Parents felt that the current practice of "pull-out" is working quite well and asked the Board and Administration to consider alternatives to making any change and felt that changing the program would take it from its current level of excellence down to mediocre and would pose a number of logistical challenges in terms of space. They also felt that any change should be considered from a child's perspective and that music instructors, Georgia Alemis and Don Crews should be on the committee. Dr. Riebock explained that no decisions have been made at this point and that both Georgia and Don would be involved in the discussions related to any final recommendation. She encouraged parents to listen to recommendations with an open mind and consider them as part of the total organization review and change process at Hadley Junior High (Hadley New Horizons) this current school year with expected implementation of program change recommendations to begin in 2008 and continue through the 2009-2010 school year. Dr. Riebock also asked that the Administration be allowed work through any barriers that are related to the recommendations that will emerge from the Hadley New Horizon's Project. Finally, Dr. Riebock said that questions or comments about the Hadley New Horizons work may be emailed to: horizons@d41.org.

Adjourn to Closed Session

At 10:35 p.m., Vivoda moved and Kenwood seconded to adjourn to Closed Session to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.*
- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.*

On a roll call vote answering "Aye": Cosgrove, Kenwood, Vivoda, Nelson, Vondrak, Solak and Howard; answering "Nay": None. Motion carried.

Return to Open Session

The Board returned to open session at 11:20 p.m.

Adjournment

There being no further business Kenwood moved and Cosgrove seconded to adjourn the regular meeting at 11:21 p.m. On a roll call vote answering "Aye": Cosgrove, Vivoda, Kenwood, Nelson, Solak, Vondrak and Howard; answering "Nay": None. Motion carried.

Respectfully submitted,
Maureen Stecker, Recording Secretary

Terra Costa Howard,
President, Board of Education

Erica Nelson
Secretary, Board of Education

Minutes approved May 5, 2008

**Glen Ellyn School District #41
Board Report**

Date: May 5, 2008
Title: Supplemental Pay Committee Recommendation
Contact: Laurie Campbell/Director of Human Resources

Long-Range Plan Focus: Not applicable

Discussion: Article XVII of the 2004-2008 Teachers' Agreement with the Glen Ellyn Education Association addresses Supplemental Pay for teachers. Included in this article is the establishment of a Supplemental Pay Committee that is charged to meet at least tri-annually. This committee consists of representation from administration, teacher, GEEA leadership, and the Board of Education. This group is responsible for reviewing existing supplemental pay positions and new proposals for supplemental pay. Recommendations from this committee are brought forth to GEEA and to the Board of Education for approval. Included in this recommendation are dollar amounts based on the 2007-08 Supplemental Pay Schedule. The 2008-09 rates have not yet been determined.

The Supplemental Pay Committee met on March 26, 2008. We are recommending funding for the following four proposals for the 2008-09 School Year:

- **Moving Environmental Club at Hadley from a Group IV to a Group V Activity**
 -The Environmental (Evergreen) Club is currently a Group IV activity. The sponsors have submitted application to supplemental pay to move this activity from Group IV (40-74 contact hours) to Group V (39 or less contact hours) because the number of student contact hours for the club is reduced. Based upon their proposal, we feel this is an appropriate move. This activity has two sponsors to be paid at the Group V stipend.
- **Student Leadership Team at Churchill** - The Student Leadership Team (SLT) is a leadership and service organization at Churchill. The SLT members assist with PTA projects, serve as role models for the student body, and work with community agencies to serve others. The program is currently offered at Churchill. The existence of the SLT has increased student involvement and ownership at Churchill. The sponsors of this activity will split a Group V stipend.
- **Additional Cheerleading Coach at Hadley** - The Cheerleading Program at Hadley is growing - more students are participating and sponsors want to begin to take the squad to competition. Currently there is only one sponsor position listed in the Teachers' Agreement. For safety purpose and growth, we would like to add an additional sponsor - one for seventh grade and one for eighth grade. This is a Group II activity.
- **Elementary Band/Orchestra at Churchill, Franklin, Lincoln and Forest Glen-**
 Currently the Hadley band, Hadley orchestra, Hadley music, and elementary music teachers receive a stipend that covers rehearsals and performances outside of the school day. A proposal from the elementary instrumental music teachers was submitted to the committee requesting compensation for rehearsal and performance time that occur outside of the school day. In order to be equitable and based upon

the amount of student contact hours required for rehearsals/performances, the committee felt that the three elementary instrumental music teachers should each receive a Group V stipend.

Recommendation: The administration recommends that the Board accept the following changes to supplemental pay structure beginning with the 2008-09 school year:

Activity	Number of Stipends	Supplemental Pay Group Rate	Total Cost
Environmental Club	2	Group V (\$496)	\$992
Student Leadership Team	1	Group V (\$496)	\$496
Cheerleading Stipend	1	Group II (\$1588)	\$1588
Elementary Band/Orchestra	3	Group V (\$496)	\$1488
TOTAL			\$4564

DRAFT

**Glen Ellyn School District 41
School Board Calendar
2008-2009
Regularly Scheduled Meetings**

NOTICE IS HEREBY GIVEN that the Board of Education, Glen Ellyn School District 41, DuPage County, Illinois has established the following dates and times for their regular meetings for the 2008-2009 school year. All meetings will be held at the District 41 Administration Center, in the Board Room, 793 N. Main Street, Glen Ellyn Illinois unless otherwise noted.

July, 2008

August 4, 2008	7:30 pm	Regular Meeting	Administration Center
August 18, 2008	7:30 pm	Regular Meeting	Administration Center
September 15, 2008	7:30 pm	Regular Meeting	Administration Center
October 6, 2008	7:30 pm	Regular Meeting	Administration Center
October 20, 2008	7:30 pm	Regular Meeting	Administration Center
November 3, 2008	7:30 pm	Regular Meeting	Administration Center
November 17, 2008	7:30 pm	Regular Meeting	Administration Center
December 1, 2008	7:30 pm	Regular Meeting	Administration Center
December 15, 2008	7:30 pm	Regular Meeting	Administration Center
January 12, 2009	7:30 pm	Regular Meeting	Administration Center
February 2, 2009	7:30 pm	Regular Meeting	Administration Center
March 2, 2009	7:30 pm	Regular Meeting	Administration Center
March 16, 2009	7:30 pm	Regular Meeting	Administration Center
April 6, 2009	7:30 pm	Regular Meeting	Administration Center
April 20, 2009	7:30 pm	Regular Meeting	Administration Center
May 4, 2009	7:30 pm	Regular Meeting	Administration Center
May 18, 2009	7:30 pm	Regular Meeting	Administration Center
June 1, 2009	7:30 pm	Regular Meeting	Administration Center
June 15, 2009	7:30 pm	Regular Meeting	Administration Center

No July Meeting is Currently Scheduled

Approved by the Board of Education:

Glen Ellyn School District #41 Board Report

Date: May 5, 2008

Title: Printer Replacement Program Recommendation

Contact: Mike Wood - Director of Technology &
Phyllis A. Hanna Director of Finance and Operations

Long-Range Plan Focus:

This recommendation provides for alignment with Goal #2, Target #3 of the Superintendent's 5 year plan:

Technology planning will meet short and long - term organizational needs in context with industry trends in order to support the educational needs of the District.

Discussion:

The District currently has 325 printers used in classrooms and offices throughout the District. These printers include models from various manufacturers with the majority of them being Hewlett Packard and Kyocera. Of the 325 printers, the district owns 120, which are approximately 6 - 10 years old; the remaining 205 printers are leased. The Fair Market Value leases for these printers were initiated in 2005 for 85 Kyocera printers and in 2006 for 120 Kyocera printers. The 2005 lease matures in August 2008. Due to the age of these leased printers and the overall performance of them during the lease term, the Administration is not recommending purchasing them when the lease expires.

During the Fall of 2007 the Administration began looking at potential options to replace the printers currently used in the District with a goal of creating a replacement for all printers every five years. It was determined a phase-in plan must be developed to accommodate the expiration of separate lease agreements and the overall costs. To accomplish a single replacement cycle, the Administration contacted two vendors for model recommendations based on our use and pricing for those models using a 5-year Fair Market Value Lease. The vendors included Des Plaines Office Products which is the current vendor supporting the Kyocera printers/leases and Victorin Business Machines, which is the vendor that currently supports the computers and servers used in the District. Both vendors supplied the Administration with models to use (the Okidata 4400B and a Hewlett Packard P2015dn) on a demonstration basis. The Administration determined the Hewlett Packard model best met the needs of the District based on the printer's overall foot print size, its performance and reliability.

The replacement program can be phased in over a two-year timeframe that to reflect the expiration of the current lease agreements and to align with the long-range financial plan. The Tech Team recommends that the Fair Market Lease concept better meets the needs of the District as the hardware would then be refreshed every 5 years thus reducing long-term support issues with aging equipment.

Phase I of the replacement program will replace the 85 Kyocera printers, which has a lease ending in August 2008. Additionally it replaces the 120 District-owned printers and adds 12

more printers. This replacement program of 217 printers includes 200 classroom-based Hewlett Packard models, P2015dn plus 17 Hewlett Packard 4250n for office and office areas.

The District is currently paying \$20,833.50/year for the lease for 85 Kyocera printers that mature in August 2008. The costs for the Phase I replacement program is listed below with the administration's recommendation following:

Vendor	Brand	Model #'s	Total # Units	Annual Lease Costs	Total Lease Costs	Per Unit Lease Costs
Victorin	HP	2015/4250	217	23,536.70	117,683.50	542.32
DesPlaines	Okidata	4400	200	27,720.00	138,600.00	693.00
DesPlaines	HP/Okidata	2015/5500/8800	372	95,928.00	479,640.00	1,289.35

Recommendation:

The administration recommends that the District purchase 200- HP P2015dn and 17 - HP 4250n printers from Victorin Business Machines. The Administration also recommends that the Board of Education approve a 5-Year Fair Market Lease with American Capital Financing to finance this purchase in the amount of \$23,536.70/year. Phase II of this recommendation will be presented during FY09.