

GLEN ELLYN SCHOOL DISTRICT 41

793 North Main Street - Glen Ellyn, IL 60137

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AGENDA

BOARD OF EDUCATION REGULAR MEETING

JUNE 21, 2004 - 7:30 P.M.

DISTRICT 41 ADMINISTRATION CENTER

MARY J. LUGINBILL BOARD ROOM

7:00 p.m. BOARD OF EDUCATION LISTENING POST

Listening Post is held prior to regular board meetings, providing opportunity for informal conversation between residents and board members, who rotate attendance. Board members: Carol McElvain, John Vivoda

7:30 p.m. REGULAR MEETING

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPOINTMENT OF SECRETARY PRO-TEM

V. PUBLIC PARTICIPATION

(Note: This section of the agenda is reserved for comments on non-agenda items. Citizens requesting to speak should complete a "Request to Address the Board" form and give it to the recording secretary. An opportunity will be provided for public comment on individual agenda items as they are considered.)

VI. CONSENT AGENDA

A. Teaching, Learning and Accountability

B. Policy

1. Approval of Revised D41 Org. Chart Attachment 1

2. Approval of Revised Job Descriptions:

a. Director of Communications Attachment 2

b. Director of Continuous Improvement Attachment 3

C. Finance, Facilities and Operations (*\$ denotes financial attachment*)

1. Treasurer's Report \$ Attachment 1

2. Investment Schedule \$ Attachment 2

3. Cash Balances Report \$ Attachment 3

4. Revenue Reports by Fund \$ Attachment 4

5. Expenditure Reports by Fund \$ Attachment 5

6. Accounts Payable and Payroll \$ Attachment 6

7. Vandalism Report \$ Attachment 7

8. Disposal of Surplus Property \$ Attachment 8

9. 2003-2004 FOIA Report \$ Attachment 9

10. Prevailing Wage Act \$ Attachment 10

11. Intergovernmental Agreement

w/COD for Summer School 2004 \$ Attachment 11

12. Extension of Time for Life Safety Project \$ Attachment 12

13. Ben Franklin Stormwater Improvement Project \$ Attachment 13

14. Selection of Vendor for New Phone System \$ Attachment 14

- D. Other Matters
 - 1. Board Minutes: May 17 regular & closed meetings Attachment 4
May 24 special closed meeting, June 7 special meeting
 - 2. Monthly Enrollment Report Attachment 5

VII. ACTION ITEMS

- A. Teaching, Learning and Accountability
 - 1. Specialist Appointment: Gifted Attachment 6
 - 2. Administrative Appointment: Lincoln Principal Attachment 7
 - 3. Program Plan Update Attachment 8
- B. Policy/Procedures No Action
- C. Finance, Facilities and Operations
 - 1. Phone system \$ Attachment 14
- D. Other Matters No action
 - 1. Approval of K-12 Education Funding Proposal Attachment 9
 - 2. Board-GEEA 2004-2008 Contract Approval
 - 3. Superintendent's 2004-2005 Contract Approval
 - 4. Gifts and Contributions Attachment 10

VIII. BOARD REPORTS

(Note: All committees and liaison positions of the Board of Education are listed for information. Not all areas will be reported.)

- A. Committee Reports
 - 1. Policy Committee (DiFabio & McElvain) No report
 - 2. Finance Committee (Snodell & Marcheschi) No report
 - 3. Capital Improvement Committee (DiFabio & Snodell) No report
- B. Liaison Reports
 - 1. PTA:
 - a. Executive Council (DiFabio)
 - b. Hadley (Ruckstaetter)
 - c. Churchill (Snodell)
 - d. Forest Glen (McElvain)
 - e. Franklin (Marcheschi)
 - f. Lincoln (Hoffman)
 - g. Special Education Resource Committee (Vivoda)
 - 2. Learning Leadership Team (McElvain)
 - 3. Compact for Quality (Hoffman)
 - a. Vision and Goals Update and Date Planning Attachment 11
 - 4. Consortium for Educational Change (CEC) (DiFabio & McElvain)
 - a. CEC Annual Institute, August 6, 2004
 - 5. Partnership for Educational Progress (Ruckstaetter)
 - 6. Glen Ellyn Intergovernmental Council (Vivoda)
 - 7. Technology Planning Liaison (DiFabio & Snodell)
 - 8. LEND Legislative Liaison (Ruckstaetter)
 - 9. GEEA Supplemental Pay Review Committee Liaison (Hoffman)
 - 10. Insurance Liaison (Ruckstaetter & Hoffman)

IX. SUPERINTENDENT'S REPORT

- A. Facilities Action Plans
- B. FY 2006 Budget Update

X. ANNOUNCEMENT SECTION

- A. Upcoming Board Meetings

XI. ADJOURN TO CLOSED SESSION

(Note: Following are the legal reasons for conducting a closed session. The board will identify the specific reason before going into closed session.)

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.
- B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- C. The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- D. Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- E. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- F. The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- G. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- H. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), as amended by P.A. 93-79 and P.A. 93-422.
- I. Student disciplinary cases. 5 ILCS 120/2(c)(9).
- J. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- K. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- L. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- M. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- N. Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

XII. ACTION FROM CLOSED SESSION

- A. Approval of 2004-2005 Salaries and Employment Contracts
- B. Personnel Report

Handout

XIII. ADJOURNMENT

FUTURE BOARD MEETING DATES

2004:

June 21	7:30 pm	Regular Meeting	Central Services, Board Room
July 19	7:15 pm 7:30 pm	Budget Hearing Regular Meeting	Central Services, Board Room
August 20	TBD	Special Meeting Board Planning Retreat	TBD
August 23 (4 th Monday)	7:30 pm	Regular Meeting	Central Services, Board Room
September 10	TBD	Special Meeting Board Facilities Tour	
September 20	7:30 pm	Regular Meeting	Central Services, Board Room
October 18	7:30 pm	Regular Meeting	Central Services, Board Room
November 15	7:30 pm	Regular Meeting	Central Services, Board Room
December 13 (2 nd Monday)	7:15 pm 7:30 pm	Levy Hearing Regular Meeting	Central Services, Board Room

2005:

January 24 (4 th Monday)	7:30 pm	Regular Meeting	Central Services, Board Room
February 28 (4 th Monday)	7:30 pm	Regular Meeting	Central Services, Board Room
March 21	7:30 pm	Regular Meeting	Central Services, Board Room
April 11 (2 nd Monday)	7:00 pm 7:30 pm	Board Reorganization Meeting & Introduction of new board members Regular Meeting	Central Services, Board Room Central Services, Board Room
May 16	7:30 pm	Regular Meeting	Central Services, Board Room
June 20	7:15 pm 7:30 pm	Budget Hearing Regular Meeting	Central Services, Board Room Central Services, Board Room
July 18	7:30 pm	Regular Meeting	Central Services, Board Room